Town of Arlington
Select Board

Meeting Agenda

December 10, 2018
7:15 PM
Select Board Chambers, 2nd Floor, Town Hall

1. Remembering Kevin F. Greeley, Beloved Selectman from 1989 - 2018
2. Discussion: Dockless Bikeshare Update (LimeBike)
 Daniel Amstutz, Senior Transportation Planner

CONSENT AGENDA

3. Minutes of Meetings: October 22, 2018
4. For Approval: 'Cause + Event Arlington 2019' 5K Race, May 12, 2019
 Julie Vakoc, Race Co-Director
5. For Approval: 'Shop Arlington First' Lawn Signs
 Tom Davison, Arlington Committee on Tourism and Economic Development
6. Request: Change of Hours for All Alcohol Restaurant
 Paramveer Corp / Punjab Fine Indian Cuisine
 485-487 Massachusetts Avenue
 Gurinder Pabla
7. Request: Change of Hours for All Alcohol Restaurant
 WCSTT, Corp / Town Tavern
 193-201 Massachusetts Avenue
 George Mullan
8. Request: Contractor/Drainlayer License
 Asphalt Services Inc., 210 New Boston Street, Woburn, MA
9. Request: Contractor/Drainlayer License
 K. B. Aruda Construction Inc. P.O. Box 390822, Cambridge, MA
10. Request: Special (One Day) Beer & Wine License, 12/29/18 @ Arlington Town Hall for a Private Event
 Catherine Coyle

PUBLIC HEARINGS

11. 7:30 p.m.

 a. Vote: MWRA Debt Shift
 b. Discussion and Vote: Property Tax Classification - Tax Rate
 Paul Tierney, Director of Assessments
 Robert Greeley, Chair, Board of Assessors

APPOINTMENTS

12. Arlington Tree Committee (terms to expire 12/31/2021)
 Keith Schnebly
 Philip Tedesco

CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

13. Request to Memorialize Patricia C. Fitzmaurice
 Dermot Whittaker, President, Schwamb Mill Preservation Trust, Inc.
14. For Approval: Acceptance of Hardy School PTO Donation for Playground Project
 Douglas W. Heim, Town Counsel
15. For Discussion and Vote: 2019 Debt Exclusion and Operating Override
 Daniel J. Dunn, Chair
16. Discussion: Process to Fill Vacancy on the Select Board
 Daniel J. Dunn, Chair
17. Discussion: Future Select Board Meetings

CORRESPONDENCE RECEIVED

18. AHS Building Project
 Rob Davison, 7 Tanager Street
19. Town Manager Vacation Leave Buy Back
 Adam W. Chapdelaine, Town Manager

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of Select Board December 17, 2018



Town of Arlington, Massachusetts

Remembering Kevin F. Greeley, Beloved Selectman from 1989 - 2018

Town of Arlington, Massachusetts

Discussion: Dockless Bikeshare Update (LimeBike)

Summary:
Daniel Amstutz, Senior Transportation Planner

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Planning_memo_-_LimeBike_Update_for_Select_Board_FINAL2_(1).pdf	Memorandum From Planning Department
🗋	Reference Material	LimeBikes_StartLocation_All2018_11x17_2018-10-04.pdf	Trip Start Locations
🗋	Reference Material	LimeBikes_EndLocation_All2018_11x17_2018-10-04.pdf	Trip End Locations
🗋	Reference Material	Overview_map_routes_this_month_11-29-18.png	Overview Map Routes This Month 11/29/2018

TOWN OF ARLINGTON
DEPARTMENT OF PLANNING and
COMMUNITY DEVELOPMENT

TOWN HALL, 730 MASSACHUSETTS AVENUE
ARLINGTON, MASSACHUSETTS 02476
TELEPHONE 781-316-3090

MEMORANDUM

To: Adam Chapdelaine, Town Manager/Select Board

From: Daniel Amstutz, Senior Transportation Planner

CC: Jennifer Raitt, Director of Planning and Community Development

Date: December 6, 2018

RE: Arlington LimeBike Program Update

Dockless bike sharing launched in Arlington on June 28th, 2018, with 150 bikes from bike share vendor Lime. Spin was part of the regional bike share program but the company decided to forego participation in the program before launching any bicycles in the town. This memo provides an overview of the first six months of the Arlington LimeBike program and the regional bike share program coordinated through MAPC.

Six-Month Overview of the Arlington Program Bike Share Program

From the beginning of the program through the end of November, more than 18,400 trips have been made on LimeBikes in Arlington, with approximately 14,900 on manual bicycles and 3,500 on Lime-E electric assist bicycles. Lime-E bicycles were delivered to the Town at the beginning of September. The total trip number averages to around 3,500 rides per month from July to November with the highest ridership in September at almost 5,000 rides. A significant drop-off in November was seen with only about 2,000 rides occurring in this month.

E-Bikes proved to be popular with over 1,600 rides in September, 1,000 in October, and 730 in November. On average Lime-Es accounted for 32% of the total rides from September through November.

Currently there are approximately 4,500 unique manual bike riders and 1,150 e-bike users. Over 13,800 miles have been ridden on manual bikes and 2,725 miles on e-bikes.
Lime operated an average of 120 manual bicycles and 30 e-bikes in Arlington during the peak program period (July through October) for a total of 140-150 bicycles. The Select Board approved an addition of 150 bicycles to make up for the loss of Spin's participation. While Lime may now operate up to 300 bicycles in Arlington, the company has not ramped up to this amount partly due to the slow roll-out of the program in other communities in the region.

The highest density of start and end trips are in East Arlington, Arlington Center, at Alewife Station, and along Mass Ave, Broadway, and the Minuteman Bikeway. See the attached maps which show a hot spot analysis of the start and end point locations of LimeBikes in Arlington from July to September.

The Town has access to a data dashboard provided by Lime that includes high-level information on routes that are taken by LimeBike users. Routes are aggregated onto a Google Map with darker red lines indicating routes frequently taken by users, and lighter red lines indicating showing other routes taken by users but less often. A screenshot of this map is attached showing routes throughout Arlington. It is clear that there is high usage of the Minuteman Bikeway and Mass Ave and patterns of usage on many side streets in East Arlington. However, there is also significant bicycle activity on Broadway, Summer Street, Warren Street, Mystic Street, Lake Street, and Pleasant Street.

The Rules and Orders for the Licensing and Operation of Pilot Bicycle Share Programs includes a requirement for a summary of data on the impact of bike sharing on traffic, transportation, safety, tourism, and economic development. Available data on the impacts of bike share on these factors is described below.

Safety

- There have been no crashes involving LimeBikes reported in Arlington since the program began.
- Occasional concerns have been raised by community members regarding LimeBikes blocking sidewalk access. Over time users have generally learned where to leave bicycles, and there have been few complaints recently about this issue.
- Some concerns have been raised about LimeBikes being staged too close to handicap parking spots and wheelchair ramps. Lime was notified of the issue and has committed to adjusting operations to avoid these conflicts.

Traffic & Transportation

- As noted above, there have been 18,400 trips on bike share bicycles, with an average of 3,500 trips per month. This equates to about 2,900 trips per month on manual bicycles (July-November) and 1,150 trips per month on e-bikes (September-November).
- Although Lime-E Electric Assist bicycle trips make up just 19% of the total trips overall, for the months Lime-Es were being used, Lime-E trips made up one third of all trips, despite being only one fifth of the total fleet.

Economic Development & Tourism

- There have been a high density of trips ending in business districts -- Arlington Center and East Arlington in particular. While we cannot correlate bike trips and stops to spending in these districts, it is clear that users are making trips to business districts on bikes more often than to other areas.
- End points have been identified near tourist attractions such as the Jason Russell House, Jefferson Cutter House (Cyrus Dallin Museum), Whittemore Robbins House, Old Schwamb Mill, and Uncle Sam park.

MAPC has been provided access to Lime's Application Programming Interface (API) which will allow them to analyze and manipulate the raw data from LimeBike usage. They will be able to do a more robust analysis of trips around Arlington and the region, using their technical staff. Working with MAPC, Arlington will be able to provide greater details about bike share impacts on the above factors.

Six-Month Overview of Regional System

Out of the fifteen municipalities included in the regional program, twelve launched a system through Lime. Medford, Milton, and Waltham have not launched bike share as of mid-November.

More than 250,000 trips overall have been taken in the regional system. Approximately 2,000 pedal and electric assist bicycles were active at the height of the program during the summer/fall seasons. The program has more than 55,000 unique active riders who have traveled over 200,000 miles. The largest areas of activity are around public transportation hubs and central business districts. There has been a low incidence of complaints relative to the overall number of trips in the system.

E-Bikes are used about twice as often as manual pedal bikes. The participating communities of Belmont, Revere, and Winthrop do not allow e-bikes.

The Lime Access program is up and running but has had a low uptake so far from partner municipalities/users. Lime Access provides discounted rides for individuals who can demonstrate that they qualify or participate in any state or federally-run assistance program by possessing an EBT card, a discounted utility bill, or other official document. Once a user qualifies for Lime Access, the user can purchase 100 rides for $5, which can be paid in cash and does not require the use of a smartphone. Staff are working to get the word out to local social service organizations about Lime Access.

LimeBike Winter Plan

Lime plans to keep out as many LimeBikes as possible in the region during the winter season while maintaining high safety standards for users. However, they are reducing the fleet of bicycles by 40-50% of current deployment, which will leave about 750-1,000 in the fleet total for the region (a few municipalities have asked for full fleet removal). This amounts to about 75 bicycles in Arlington over the winter.

This reduction may be reduced further based on demand (weekly ridership levels). Lime will also reallocate hotspots for winter usage, keeping bikes mainly close to transit hubs, central business district areas and pathways cleared by DPW.

Lime will monitor the 10 day forecast closely to anticipate and prepare for adverse weather. Lime will leave bicycles where they are if snow is predicted to be less than 1.5" in total accumulation. However, when snowfall accumulation is predicted to be above 1.5" or during snow emergencies, they will attempt to pull all bicycles out of circulation within 48 hours and

bring them back to the Lime warehouse or a local warehouse location. Afterwards they will redeploy the fleet after the storm passes unless there is a hard freeze and lots of accumulated snow. Bikes will be redeployed back to the winter hotspots. Lime will not be responsible for removing snow or ice.

Lime has requested municipalities provide "safe havens" for 20+ bikes during snow events. Staff have provided suggestions to Lime for local warehousing locations. Another option presented to Lime is to rent a storage unit that can be placed in an underutilized municipal parking lot over the winter.

For the spring relaunch they aim to deploy at least 4,000 bicycles in the region, starting to scale up in March and having full deployment by the end of May (weather permitting). In addition they are planning to have at least 50% of the Lime fleet to be E-Bikes for the relaunch.

Contract Extension

A meeting with municipalities participating in the regional program will be held at MAPC on December 18th to discuss the MAPC contract extension, which expires on May 3, 2019. Lime's Arlington Pilot Bike Share License expires on July 1, 2019. Renewing the license may depend on the MAPC contract renewal. If MAPC were to let the contract expire, the Town could negotiate with Lime individually, but a competitive procurement may be necessary.

Conclusions and Preliminary Recommendations

Arlington's bike share program has had a successful six months with high bicycle usage and few issues. Early indicators show that Lime may be closing the first mile/last mile gap for Arlington commuters – the significant number of LimeBikes ending at Alewife Station makes this clear. The routing map showing where users ride the LimeBikes indicates that bicycle facilities like the Minuteman Bikeway and bike lanes on Mass Ave are being well-used. However, it also shows that bicyclists are frequently using roadways that have no bicycle facilities in order to get to their destinations. There is an unmet need for safer bicycle accommodations on roadways such as Broadway, Summer Street, and Mystic Street. In addition, bicycle parking infrastructure should be considered around areas of high demand not only for personal bicycles but also to organize bike share parking to avoid conflicts with pedestrians. We look forward to working with you, the Board, and the Bike Share Working Group to continue to explore ways to create the infrastructure needed to continue to encourage bicycling as a safe, efficient transit mode.

Lime Bike
Trip Start Locations

July - September 2018

Arlington, MA

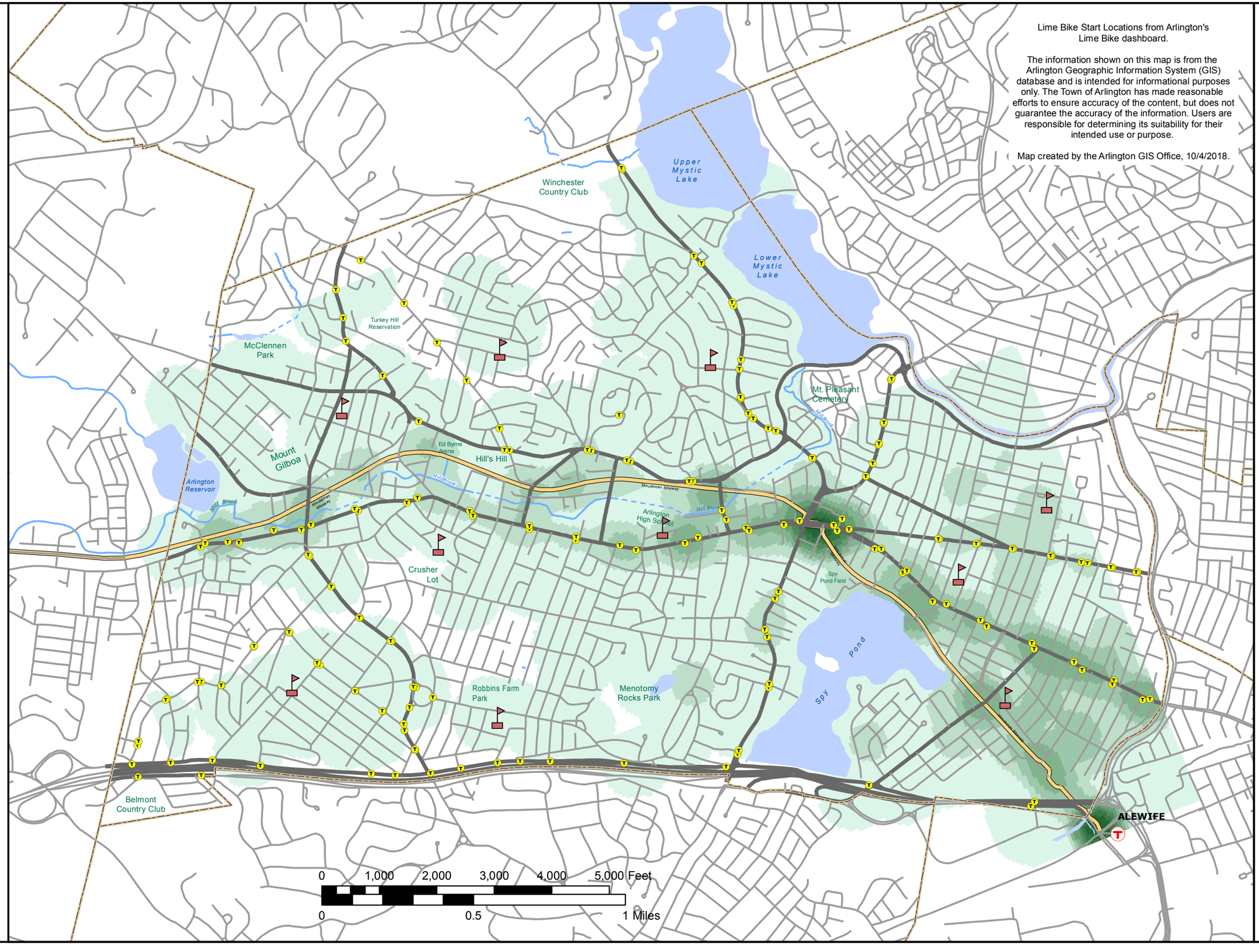
L E G E N D

- High Activity
- Low Activity
- Trip Start Location
- MBTA Bus Stop
- MBTA Alewife Station
- School
- Major Road
- Public / Private Road
- Minuteman Bikeway
- Brook / Stream (surface)
- Brook / Stream (subsurface)
- Water Body
- Town Boundary

Lime Bike Start Locations from Arlington's Lime Bike dashboard.

The information shown on this map is from the Arlington Geographic Information System (GIS) database and is intended for informational purposes only. The Town of Arlington has made reasonable efforts to ensure accuracy of the content, but does not guarantee the accuracy of the information. Users are responsible for determining its suitability for their intended use or purpose.

Map created by the Arlington GIS Office, 10/4/2018.



Path: G:\Maps\Planning\Transportation\LimeBikes\LimeBikes_StartLocation_All2018_11x17_2018-10-04.mxd

Lime Bike
Trip End Locations

July - September 2018

Arlington, MA

L E G E N D

- High Activity
- Low Activity
- Trip Start Location
- MBTA Bus Stop
- MBTA Alewife Station
- School
- Major Road
- Public / Private Road
- Minuteman Bikeway
- Brook / Stream (surface)
- Brook / Stream (subsurface)
- Water Body
- Town Boundary

Lime Bike Start Locations from Arlington's Lime Bike dashboard.

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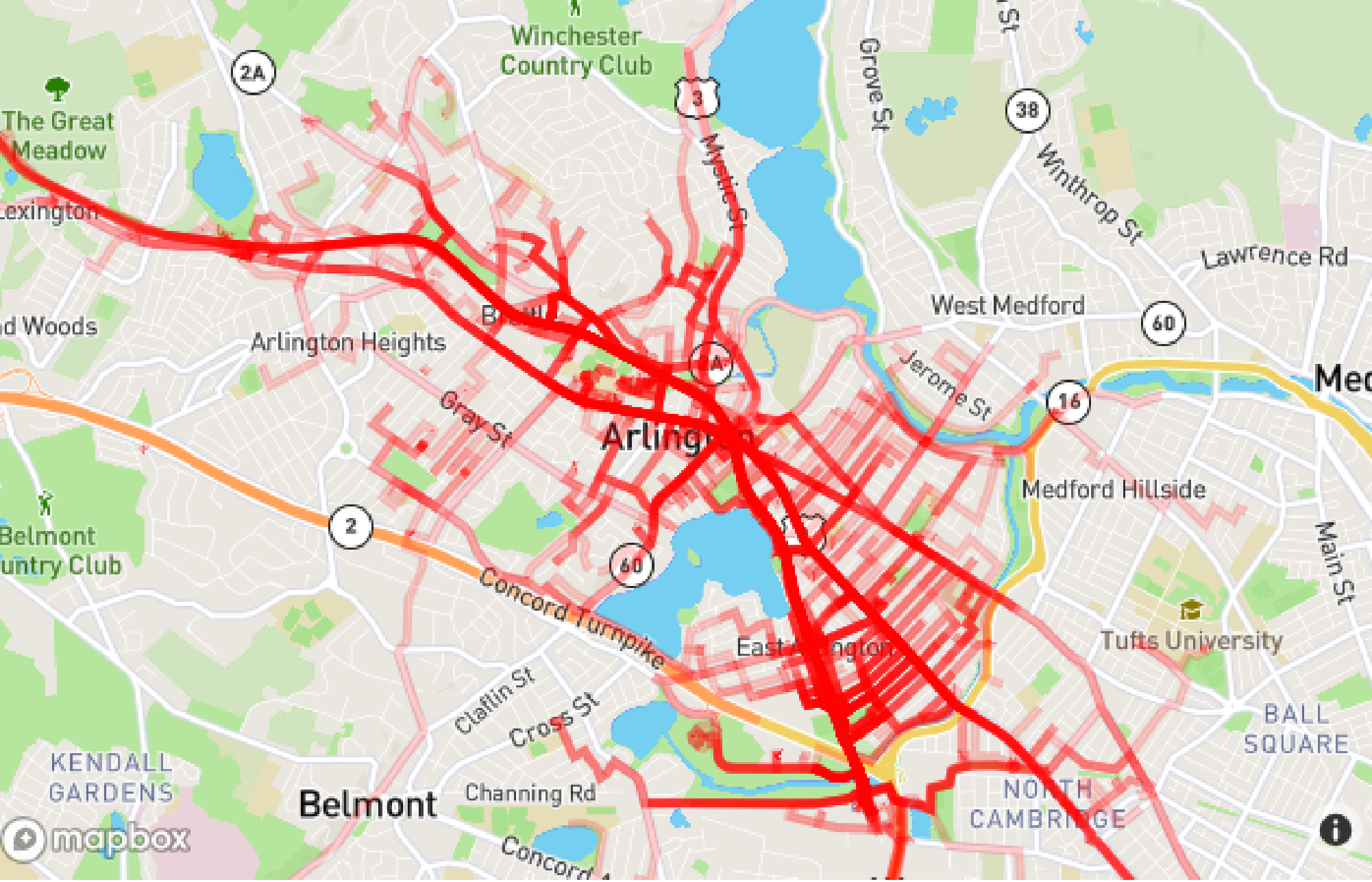
Map created by the Arlington GIS Office, 10/4/2018.

Upper Mystic Lake
Lower Mystic Lake
Winchester Country Club
Turkey Hill Reservation
McClennen Park
Mount Gilboa
Arlington Reservoir
Ed Byrne Arena
Hill's Hill
Mill Brook
Minuteman Bikeway
Arlington High School
Mt. Pleasant Cemetery
Crusher Lot
Spy Pond Field
Spy Pond
Robbins Farm Park
Menotomy Rocks Park
Belmont Country Club
ALEWIFE

0 1,000 2,000 3,000 4,000 5,000 Feet

0 0.5 1 Miles

Path: G:\Maps\Planning\Transportation\LimeBikes\LimeBikes_EndLocation_All2018_11x17_2018-10-04.mxd


Winchester Country Club
The Great Meadow
2A
3
Grove St
38
Winthrop St
Lawrence Rd
West Medford
60
Arlington Heights
Gray St
Jerome St
16
Medford Hillside
Belmont Country Club
2
60
Concord Turnpike
Tufts University
Main St
Claflin St
Cross St
BALL SQUARE
KENDALL GARDENS
Belmont
Channing Rd
NORTH CAMBRIDGE
mapbox

Town of Arlington, Massachusetts

Minutes of Meetings: October 22, 2018

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	10.22.18_draft_minutes.docx	Draft Minutes 10.22.18

TOWN OF ARLINGTON
SELECT BOARD

Meeting Minutes
October 22, 2018
7:15 PM
Select Board Chambers, 2nd Floor, Town Hall

Present: Mr. Dunn, Chair, Mrs. Mahon, Vice Chair, Mr. Greeley, Mr. Curro and Mr. Hurd
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

CONSENT AGENDA

1. Minutes of Meetings: August 13, 2018; Emergency Addendum August 13, 2018; October 10, 2018

2. Request: Permit for Veterans' Day Parade, Sunday, November 11th
 Jeffrey A. Chunglo, Director of Veterans' Services

3. For Approval: Arlington Public Art Youth Initiative Banners on Massachusetts Avenue in Arlington Center, April 2019 - May 2019
 Kaitlin Longmire

4. For Approval: Two Sandwich Boards for Sarcoma Foundation of America's 'ACatpella Festival to Belt Out Cancer' from January 11 - January 25
 Anna M. Colozzo, Representative, ACATpella Festival

5. Request: Special (One Day) Beer & Wine License, 11/10/18 @ Whittemore Robbins House for a Private Event
 Kevin McGuire

6. Appointments of New Election Workers: (1) Michael Dolan, 2 Old Colony Road, D, Pct. 15; (2) Daniel Maher, 64 Maynard Street, U, Pct. 9; (3) Ralph Sexton, 48 Huntington Road, U, Pct. 19; (4) Marian Weisenfeld, 52 Dickson Avenue, U, Pct. 15

Mr. Greeley moved approval subject to all conditions as set forth. SO VOTED (5-0)

PUBLIC HEARINGS

7. 7:15 p.m. Janet Road
 a) Request: Repair to Private Way
 b) Betterment Order
 Kerri Kivolowitz, Resident

Mrs. Mahon moved approval subject to all conditions as set forth under the Town Bylaws, "Repairs to Private Ways". SO VOTED (5-0)

APPOINTMENTS

8. Introduction: Newly Appointed Clean Energy Future Committee Member
David Levy (term to expire 6/30/2021)
Mr. Curro moved approval of Mr. Levy's appointment at the Board meeting on October 10th. The Board asked that Mr. Levy appear at a future Select Board meeting to introduce himself to the Board members. SO VOTED (5-0)

9. Introduction: Newly Appointed Elderly and Disabled Tax Aid Relief Fund Committee Member
Jennifer Lewis-Forbes (term to expire 6/30/2021)
Mrs. Mahon moved approval. SO VOTED (5-0)

10. Grants Committee of the Arlington Commission on Arts and Culture (formerly Arlington Cultural Council)
Heidi Kendig (term to expire 10/31/2021)
Mr. Curro moved approval. SO VOTED (5-0)

11. Commission for Arts and Culture (terms to expire 6/30/2021)
Cristin Bagnall
Beth Locke
Janet Oberto
Lidia Kenig Scher
Linda Shoemaker
Mr. Curro moved approval. SO VOTED (5-0)

LICENSES & PERMITS

12. For Approval: Public Entertainment License
Punjab, 485 Massachusetts Avenue, Jaspal S. Pabla
Mr. Curro moved approval subject to all conditions as set forth. SO VOTED (5-0)

13. For Approval: Common Victualler and All Alcohol License
Adventure Pub, 190-192 Massachusetts Avenue, Athena Z. Peters
Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (5-0)

14. For Approval: Common Victualler License
Yassou, 1323 Massachusetts Avenue, Christo Paraskeroudis
Mr. Greeley moved approval subject to all conditions as set forth. SO VOTED (5-0)

15. For Approval: Common Victualler License
Usushi Cafe, 474 Massachusetts Avenue, Ping Zheng
Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (5-0)

TRAFFIC RULES & ORDERS / OTHER BUSINESS

16. Donation Acceptance for Spy Pond Park
 a. Friends of Spy Pond Park Donation
 b. Judy Record Conservation Fund
 Karen Grossman, Friends of Spy Pond Park
 Douglas W. Heim, Town Counsel

Karen Grossman, Chairman of Friends of Spy Pond Park, spoke regarding donations in support of the Spy Pond Project. To support the proposed Spy Pond Project, there is the need to create a consolidated donation account in order to accept two known donations and potentially others as the proposed project progresses. At this time, the Judy Record Conservation Fund of the Massachusetts Audubon Society awarded $10,000.00 to the Arlington Conservation Commission and the Parks and Recreation Department. The Friends of Spy Pond Park have committed $5,000.00 toward improving accessibility throughout the park. Although the Friends of Spy Pond Park planned to donate the funds as part of a match to a grant that was not awarded to the Town of Arlington, due to the loss of the grant, the funds are even more necessary to see this project to completion. Ms. Grossman stated that on behalf of all of the Spy Pond Park Project partners that the Select Board accept these donations.

Mrs. Mahon moved approval to accept these donations and Mr. Greeley moved to present a Proclamation to the Board of Directors of the Judy Record Conservation Fund and Friends of Spy Pond Park. The Board also asked that they be invited to attend the presentation of the Proclamation. SO VOTED (5-0)

17. Discussion: Ballot Question 3: Referendum on an Existing Law
 Mel Goldsipe, Vice Chair, LGBTQIA & Rainbow Commission

Mrs. Mahon moved to support Ballot Question 3. SO VOTED (5-0)

WARRANT ARTICLE HEARINGS

18. Articles for Review:
 Article 3 Acceptance/Local Option: Recreational Marijuana Excise Tax

The Select Board unanimously supports the acceptance of a local excise tax on gross retail sales of recreational marijuana.

Mrs. Mahon moved favorable action. SO VOTED (5-0)

Article 4 Bylaw Amendment/LGBTQ + Rainbow Commission Membership

The Rainbow Commission's record to date of programs and events in its first year evidences not only the significant workload of the Commission, but the high demand for the Commission's activities. The Board appreciates the flexibility in the number of commissioners the revised bylaw affords, similar to amendments made to the Capital Planning Committee at last year's Town Meeting.

The Town Manager may, by the majority vote of the Rainbow Commission, appoint up to two additional registered voters of the town for a maximum total of eight (8) commissioners.

Additional members appointed pursuant to this section shall serve a single three-year term unless the majority vote of the Commission requests reappointment.
Mr. Greeley moved favorable action. SO VOTED (5-0)

Article 5 Bylaw Amendment/Certain Personnel

The Select Board supports Town Meeting's favorable action on these straightforward amendments submitted by former Town Treasurer Dean Carmen. The Select Board notes that subsequent changes to the Town Manager Act will likely be necessary to harmonize all relevant provisions of the Act and the Bylaws, but given the time required to modify each respectively, amending the Bylaws in this instance is the best place to start.
Mr. Greeley moved favorable action. SO VOTED (5-0)

Article 6 Endorsement/The John J. Bilafer Arlington Citizens' Scholarship Fund - Dollars for Scholars

Based upon former Town Treasurer Dean Carman's experience working to help manage the John J. Bilafer Citizen's Scholarship Fund he has submitted this Article to invite Town Meeting to create a committee to review the present bylaw.
Mr. Greeley moved favorable action. SO VOTED (5-0)

CORRESPONDENCE RECEIVED

19. Request for Traffic Calming on Thorndike Street at Entrance to Magnolia Park
Bill Palmteer, 112 Thorndike Street

Mr. Greeley moved to have Mr. Palmteer's letter sent to TAC. SO VOTED (5-0)

Mrs. Mahon moved receipt of "Correspondence Received". SO VOTED (5-0)

NEW BUSINESS

Town Counsel Heim stated the Housing Appeals Committee Hearing on the Mugar Property (Safe Harbor Status) will commence on October 26th. A new decision should be made by March or April, 2019.

Town Manager Chapdelaine stated that Saturday night he attended the Firefighters Retirement Banquet held at the Sons of Italy and it was an enjoyable evening.

Town Manager Chapdelaine stated that on Sunday he attended the Gibbs School Ribbon Cutting Ceremony. It was a great event and well attended.

Mr. Greeley reminded citizens that next week was the final week to submit nomination names for the Selectmen Awards.

Mrs. Mahon moved to adjourn at 8:50 p.m. SO VOTED (5-0)

A true record attest:

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of Select Board November 14, 2018

10/22/18

Agenda Item	Documents Used
1	Minutes of Meetings: August 13, 2018, Emergency Addendum August 13th, October 10, 2018
2	Request: Permit for Veterans' Day Parade
3	For Approval: Arlington Public Art Youth Initiative Banners on Massachusetts Avenue in Arlington Center, April 2019 - May 2019
4	For Approval: Two Sandwich Boards for Sarcoma Foundation of America's 'ACatpella Festival to Belt Out Cancer' from January 11 - January 25
5	Request: Special (One Day) Beer & Wine License, 11/10/18 @ Whittemore Robbins House for a Private Event
6	Appointments of New Election Workers
7	Janet Road
8	Introduction: Newly Appointed Clean Energy Future Committee Member
9	Introduction: Newly Appointed Elderly and Disabled Tax Aid Relief Fund Committee Member
10	Grants Committee of the Arlington Commission on Arts and Culture
11	Commission for Arts and Culture
12	For Approval: Public Entertainment License
13	For Approval: Common Victualler and All Alcohol License
14	For Approval: Common Victualler License
15	For Approval: Common Victualler License
16	Donation Acceptance for Spy Pond Pond
17	Discussion: Ballot Question 3: Referendum on an Existing Law
18	Articles for Review - Article 3 - Acceptance/Local Option - Recreational Marijuana Excise Tax, Article 4 - Bylaw Amendment/LGBTG+ Rainbow Commission Membership, Article 5 - Bylaw Amendment/Certain Personnel, Article 6 - Endorsement/The John J. Bilafer Arlington Citizens' Scholarship Fund - Dollars for Scholars
19	Request for Traffic Calming on Thorndike Street at Entrance to Magnolia Park

Town of Arlington, Massachusetts

For Approval: 'Cause + Event Arlington 2019' 5K Race, May 12, 2019

Summary:
Julie Vakoc, Race Co-Director

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	C._Rateau_Memo_Cause_and_Event.docx	Police Recommendations
🗋	Reference Material	Cause_and_Event_Arlington_2019.pdf	Reference from J. Vakoc

ARLINGTON POLICE DEPARTMENT

CHIEF OF POLICE
Frederick Ryan

POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900
Facsimile 781-316-3919

Town of Arlington
MASSACHUSETTS 02474

MEMORANDUM

TO: Marie Krepelka
Board Administrator

FROM: Officer Corey P. Rateau
Traffic and Parking Unit

DATE: November 20, 2018

RE: Cause + Event 5K Road Race - May 12, 2019

At your request, the Traffic and Parking Unit reviewed Ms. Vakoc's proposal to hold their 5th annual 5K road race in Arlington. Over the years, additional requirements have been put in place to accommodate the increase in runners, minimize participant and traffic conflicts, and overall provide a smoother operating event. Based on the success of these improvements, we request that the same stipulations be placed before approval of this year's race date, which include:

- That they request the westbound section of Mass Ave from Mill Street to Lowell Street be posted as "No Parking." This section will serve as a dedicated running lane for participants.
- That they put in place suitable barriers between the running lane and traffic travel lanes. These barriers must be removed no later than 9:00 am on the day of the race.
- That they request the bike path be closed between 8:00 am and 9:00 am so that there are no conflicts between bikers and the approximately 1,000 runners.
- That they increase their police detail coverage to a minimum of one supervisor plus three additional officers.

Ms. Vakoc should contact the Traffic and Parking Unit one month prior to the event to finalize all race preparations. She should also communicate with the town's Public Information Officer to ensure public notifications are made in a timely manner.

CPR

Cc: Frederick Ryan, Police Chief
Capt. Julie Flaherty, Support Services Commander
Lt. Paul Conroy, OIC / Traffic, Details, and Licensing
Sgt. Sean Kiernan, Details and Licensing Supervisor
Adam Chapdelaine, Town Manager

Cause + Event Arlington 2019

5K race to benefit local non-profits

CAUSE
+EVENT

Race History & Overview

- Cause + Event is a local non-profit that raises money for other non-profit organizations through a 5K road race.
- Each runner selects any verified non-profit to receive a minimum of half of their race registration fee (currently at least two-thirds). By allowing runners to select their own charity, the race allows small, local non-profits an opportunity to fundraise without organizing their own race.
- Cause + Event Boston started in Arlington in 2015, selling out with 650 runners.
- From 2016-18, the race sold out with 1,000 runners and more than 100 kids fun run participants.

CAUSE +EVENT

2018 Race Review

- 4th annual race took place on Sunday, May 13, 2018
- Registration sold out with 1,000 runners
- 200+ 4th and 5th grade Arlington FitGirls participated
- Received positive feedback from community sponsors and participants
- Donated $25 of the $30 registration fee (the most ever!) providing more than $26,000 for 76 non-profits, many of which were local to Arlington, including:
 - Eight Arlington public schools – more than $7,000
 - Lesley Ellis School Financial Assistance Fund - $1,640
 - Arlington EATS and Arlington Food Pantry - $1,210
 - Children's Room - $450
 - A2Empowerment - $1,240

CAUSE +EVENT

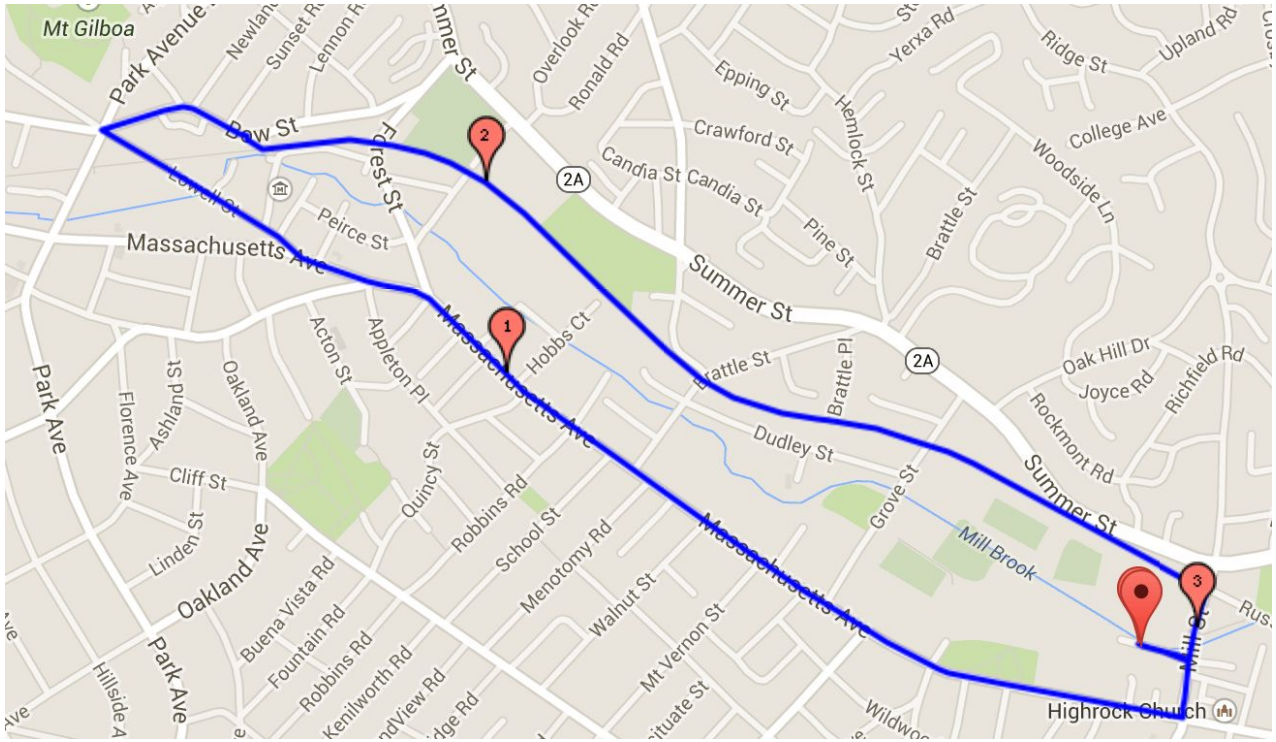
Proposed 2019 Event Details

- **What**: 5K race raising money for any verified non-profit
- **When**: Sunday, May 12, 2019
 - 5k race at 8:00 am
 - Free Kids Fun Run at 7:30 am
- **Where**: Start and finish behind Arlington High School – route along Mass Ave. and the Minuteman Bikeway
- **Attendance Goals** (no increase from 2018)**:**
 - 5K Runners: 1,000
 - Volunteers: 75
 - Kids Fun Run: 125

CAUSE +EVENT

Proposed Route

Route was developed by the Arlington Police Department has been used the past four years and would like to use again in 2019. http://www.gmap-pedometer.com?r=6483883



CAUSE +EVENT

2019 Race Request

- Use of Arlington roads and Minuteman bike path along route.
- Based on the success of the 2018 race and the original request from the Arlington Police Department, to ensure a safe passage for the runners as well as cars traveling in both directions, we'd like to:
 - Restrict parking on Massachusetts Ave. in the westbound direction on Sunday, May 12, 2019 from Mill St. to Lowell St. from approximately 5:00 am – 9:00 am.
 - Closure of the Minuteman bike path from Bow St. to Mill St. from 8:00 – 9:00 am on race day.
- Cause + Event will provide barricades for a dedicated lane for runners in the parking lane and the APD will provide the No Parking signs.

CAUSE +EVENT

Community Impact

- Race route avoids major traffic intersections and early start time should minimize traffic disruption.
- Early Sunday morning start time will reduce any negative impact to the community including conflicts with churches, businesses and school events.
- Use of the Minuteman Bike Path will capitalize on one of Arlington's greatest assets while minimizing road closures.

CAUSE +EVENT

Community Engagement

- Promote event to Arlington non-profits to encourage participation through team competitions, additional fundraising opportunities and volunteer positions
- Encourage entire families to participate in both the 5K and Kids Run to promote health and wellness initiatives in the community
- Partner with school PTOs

CAUSE +EVENT

Cause + Event 2018 Charities

- A Kids' Brain Tumor Cure
- A2Empowerment
- AccesSportAmerica
- AHS Cross Country
- Alpha Chi Omega Foundation
- Alzheimer's Association
- American Cancer Society
- American Diabetes Association
- Argenziano School PTA
- Arlington Center for the Arts
- Arlington Food Pantry and Arlington EATS
- Arlington Education Foundation
- Arlington Youth Counseling Center (AYCC)
- ASPCA
- Beat NB
- Benjamin Brown School
- Billy Dalwin Pre-School of Temple Emunah
- Bishop School PTO
- Boston Area Rape Crisis Center (BARCC)
- Boston CASA
- Brackett School PTO
- Buddy Dog Humane Society
- Camp Aranu'tiq of Harbor Camps
- Cause and Event Foundation
- Children's Hospital Boston
- Children's Room
- Cradles to Crayons
- Cultural Care Kids First Foundation
- Dallin School PTO
- Dana Farber Cancer Institute
- DEAF, Inc.
- Empower HER
- Family Folk Chorale
- Fidelty House
- First Candle
- Food Link
- Girls on the Run Greater Boston
- Great Dog Rescue New England
- Happy Tails Pet Rescue
- Hardy School PTO
- Heifer Project International
- Home for Little Wanderers
- Homes for our Troops
- Horizons For Homeless Children
- Housing Corporation of Arlington
- IAM Strong Foundation
- Jane Goodall Institute
- Kingdom Rock Children's Village Inc.
- Last Hope K9 Rescue
- Lesley Ellis Jon Pfeifer Memorial Fund
- Leukemia & Lymphoma Society
- Make a Wish Foundation MA & RI
- Melrose Humane Society
- Massachusetts General Hospital - Faustman Research
- Mount Auburn Hospital Doula Program
- MSPCA
- New England Innocence Project
- NuDay Syria
- Operation Success Inc
- OPAC
- Pandas International
- Peirce School PTO
- Planned Parenthood League of MA
- Red Cross of Massachusetts
- Rosie's Place
- Stratton School PTO
- Strong Women, Strong Girls
- The Patrick Palin Foundation
- Thompson Elementary School PTO
- Thyroid Cancer Survivors Association
- Transition House
- UNICEF
- West Mountain Ski Patrol
- West Somerville Neighborhood School PTA
- Wounded Warrior Project
- YouthBuild USA

Contact Information

We are happy to provide more information about the race and our plans. Feel free to contact us any time.

Julie Vakoc
julie.vakoc@gmail.com
857-928-2272

Robin Olinsky
robinolinsky@gmail.com
617-501-2899

CAUSE +EVENT

Town of Arlington, Massachusetts

For Approval: 'Shop Arlington First' Lawn Signs

Summary:
Tom Davison, Arlington Committee on Tourism and Economic Development

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Shop_Arlington_First_signs_ATED.docx	Request from Arlington Committee on Tourism and Economic Development
🗋	Reference Material	Final.Shop_Arlington_First_18x24.pdf	Sample Lawn Sign

December 5, 2018

To: Select Board, Town of Arlington

From: Arlington Committee on Tourism and Economic Development (ATED)

Re: "Shop Arlington First" sign and placement locations

Dear Select Board:

As part of our activities to promote tourism and support businesses located in Arlington, the Arlington Committee on Tourism and Economic Development (ATED) authorized funding to print 32, two sided, full color coroplast signs that read "Shop Arlington First". The graphic design services were donated by an Arlington resident. The design is intentionally non-holiday specific to allow the signage to be used at different times of the year. The color scheme and design were chosen to tie in with the color palette used in the Arlington Cultural District logo.

Proposed locations for the signage are below. We will coordinate with shop owners in the business districts so they are aware of the signage placement and will make any requested adjustments.

Signs will be placed the week December 10th, and remain in place through the week of January 7th, 2019.

Proposed placement locations are:

1. Mass Ave and Alewife Brook Parkway traffic island
2. Mass Ave between Marathon St and Bates Road in grass strip (up to 3)
3. Mass Ave between Egerton Rd and Bates Road in grass strip (up to 3)
4. Mass Ave and Medford St traffic island
5. Mass Ave and Jason St traffic island
6. Mass Ave Broadway to Court Street shopping district (east and west side of Mass Ave in grass strip, up to 8 total)
7. Mystic Street and Russel St traffic island
8. Mystic Valley Parkway at Gardner St traffic island
9. Mystic St at Verner Rd traffic island
10. Mass Ave from Daniels St to Park Ave shopping district (east and west side of Mass Ave in grass strip, up to 5 total)
11. Mass Ave from Park Ave to Paul Revere Road shopping district (east and west side of Mass Ave in grass strip, up to 5 total)
12. Park Ave at Wollaston Ave traffic island

A file image of the sign accompanies this letter.

Thank you.

Thomas Davison

Thomas Davison on behalf of the Arlington Committee on Tourism and Economic Development

Shop

Arlington

FIRST

Town of Arlington, Massachusetts

Request: Change of Hours for All Alcohol Restaurant

Summary:
Paramveer Corp / Punjab Fine Indian Cuisine
485-487 Massachusetts Avenue
Gurinder Pabla

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Punjab_Change_of_Hours_Request.pdf	Reference

Print Form

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION MONETARY TRANSMITTAL FORM

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: NO FEE

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY): 00045-RS-0030

LICENSEE NAME: Paramveer Corp., d/b/a Punjab Fine Indian Cuisine

ADDRESS: 485 - 487- Massachusetts Avenue

CITY/TOWN: Arlington STATE MA ZIP CODE 02474

TRANSACTION TYPE (Please check all relevant transactions):

☒ Change of Hours ☐ Change of DBA

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
P. O. BOX 3396
BOSTON, MA 02241-3396

PARAMVEERCORPORATION
CERTIFICATE OF VOTE

I, Gurinder K. Pabla, hereby certify that I am the duly elected Clerk of Paramveer Corporation, a corporation duly organized and existing under the laws of the Commonwealth of Massachusetts, situated at 473 Massachusetts Avenue, Town of Arlington, Middlesex County, Massachusetts.

I do further certify that at a meeting of the Board of Directors of said Corporation duly called and duly held at 637 Massachusetts Avenue, in Arlington, Massachusetts, on November 20, 2018, at 11:30 a.m. at which meeting a majority of the Board of Directors of said Corporation were present and voting throughout, the following motion was duly made, seconded and unanimously adopted:

VOTED: That the hours of operation of the restaurant for purposes of the liquor license and liquor service shall be as follows;

Monday through Saturday: 11:00 a.m. until 12:00 midnight; and,

Sunday 12:00 noon . until 12:00 midnight

VOTED: That the Corporation shall apply to the Town of Arlington and the ABBC for the extension of the liquor license hours.

This is to certify that a majority of the directors of Paramveer Corporation, a Corporation duly organized under the laws of the Commonwealth of Massachusetts, are residents of the Commonwealth of Massachusetts and citizens of the United States.

This Corporation has not been dissolved.

A True Copy

Attest:

November 20, 2018

Gurinder K. Pabla, Clerk Date

Town of Arlington, Massachusetts

Request: Change of Hours for All Alcohol Restaurant

Summary:
WCSTT, Corp / Town Tavern
193-201 Massachusetts Avenue
George Mullan

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Town_Tavern_Change_of_Hours_Request.pdf	Reference

Print Form

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION MONETARY TRANSMITTAL FORM

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: NO FEE

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY): 00023-RS-0030

LICENSEE NAME: WCSTT, Corp DBA: Town Tavern

ADDRESS: 193 - 201 Massachusetts Ave.

CITY/TOWN: Arlington STATE MA ZIP CODE 02474

TRANSACTION TYPE (Please check all relevant transactions):

☒ Change of Hours ☐ Change of DBA

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
P. O. BOX 3396
BOSTON, MA 02241-3396

November 16, 2018

RE: Vote of Board to amend hours of liquor license

On Friday, November 16, 2018, a meeting of the board of WCSTT Corp, DBA Town Tavern was held to vote on the changing of the hours of liquor service.

Agreement was reached and approved to change the hours to be requested from licensing authority to extend the closing time to midnight on Sun – Thurs, previously 11:00 PM. This will result in standard hours across all week days of liquor service from 11:30am – 12 midnight, 7 days a week.

Approved this 16th day of November 2018

11-16-18

George G. Mullan, President Date

Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:
Asphalt Services Inc., 210 New Boston Street, Woburn, MA

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Asphalt_Services_Inc.pdf	Engineering recommendation, Town application, Meeting notice

TOWN OF ARLINGTON
Department of Public Works
51 Grove Street
Arlington, Massachusetts 02476
Office (781) 316-3320 Fax (781) 316-3281
Engineering Division

MEMORANDUM

To: Board of Selectmen
From: Engineering Division
Re: Approved Contractor License
Date: December 3, 2018

Dear Honorable Board Members,

Reference is hereby made to an application by John B. Baldasaro of Asphalt Services, Inc. to be accepted as an Approved Contractor in the Town of Arlington.

Contact information is as follows:

Asphalt Services, Inc.
210 New Boston St.
Woburn, MA 01801
Rebecca Cutino
Phone: 781-938-6800
Email: rebecca@pavewithasi.com

As a previously approved contractor in good standing, we recommend approval and issuance of an Approved Contractor and Drainlayer license.

Regards,

Joseph Szafarowicz
Civil Engineer, Arlington Engineering Division

cc: Wayne Chouinard, Town Engineer

TOWN OF ARLINGTON
DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and **deliver the completed application to the Department of Public Works Engineering Department** at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a $75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☐ Water ☐ Sanitary Sewer ☐ Stormwater Drainage ☐ Sewer/Drain Inspection ☑ Driveway Work ☑ Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: Asphalt Services, Inc.

Select One: ☑ Corporation ☐ Partnership ☐ Proprietorship ☐ Other: _____

Street Address: 210 New Boston St. **City/Town:** Woburn **State:** MA

Primary Phone: 781-938-6600 **E-mail:** rebecca@pavewithasi.com

Length of Time in Business under the same Firm Name: 23 years

Full Name(s) of Principal(s): John R. Baldasaro

Primary Contact Person: Rebecca Cunno

Experience/Previous Work

Nature of Typical/Standard Work: excavation + repaving

Have you ever performed this type of work in Arlington: ☑ Yes ☐ No

If Yes, Please provide Location: _____ **Approximate Date:** _____

Total Amount of such construction this year: _____

Total Amount of such construction last year: _____

Total Amount of such construction next previous year: _____

Municipal References - Please Attach Written Reference Letters

Municipality: _____

Primary Contact Name: _____ **Email:** _____

Municipality: _____

Primary Contact Name: _____ **Email:** _____

Municipality: _____

Primary Contact Name: _____ **Email:** _____

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: North Shore Bank / Peabody **Phone:** 978-538-7055

Federal Tax ID or Social Security #. _____

Note to Town Staff: Redact Social Security # before releasing document

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: _____ **Date:** 11-13-18

Reset Form

Print Form

OFFICE OF THE SELECT BOARD

DANIEL J. DUNN, CHAIR
DIANE M. MAHON, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD

730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

December 3, 2018

Rebecca Cutino
Asphalt Services, Inc.
210 New Boston Street, Unit G-1
Woburn, MA 01801

Dear Ms. Cutino:

The Select Board will be discussing your request for a License to do Drainlaying in the Town of Arlington on Monday, December 10th in the Select Board Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
SELECT BOARD

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr

Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:
K. B. Aruda Construction Inc. P.O. Box 390822, Cambridge, MA

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	K.B._Aruda_Construction.pdf	Engineering recommendation, Town application, Meeting notice

TOWN OF ARLINGTON
Department of Public Works
51 Grove Street
Arlington, Massachusetts 02476
Office (781) 316-3320 Fax (781) 316-3281
Engineering Division

MEMORANDUM

To: Board of Selectmen
From: Engineering Division
Re: Approved Contractor License
Date: November 28, 2018

Dear Honorable Board Members,

Reference is hereby made to an application by Kevin Aruda of K. B. Aruda Construction Inc. to be accepted as an Approved Contractor in the Town of Arlington.

Contact information is as follows:

K. B. Aruda Construction Inc.
P. O. Box 390822
Cambridge, MA 02139
Kevin Aruda
Phone: 617-650-8342
Email: kbarudaconstruction@yahoo.com

As a previously approved contractor in good standing, we recommend approval and issuance of an Approved Contractor and Drainlayer license.

Regards,

Joseph Szafarowicz
Civil Engineer, Arlington Engineering Division

cc: Wayne Chouinard, Town Engineer

4 RENEWAL $

TOWN OF ARLINGTON
DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a $75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☒ Water ☒ Sanitary Sewer ☒ Stormwater Drainage ☐ Sewer/Drain Inspection ☒ Driveway Work ☒ Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: K.B. ARLOS CONSTRUCTION INC.

Select One: ☒ Corporation ☐ Partnership ☐ Proprietorship ☐ Other: _____

Street Address: _____ **City/Town:** _____ **State:** _____

Primary Phone: _____ **E-mail:** _____

Length of Time in Business under the same Firm Name: _____

Full Name(s) of Principal(s): _____

Primary Contact Person: _____

Experience/Previous Work

Nature of Typical/Standard Work: UNDERGROUND UTILITY

Have you ever performed this type of work in Arlington: ☒ Yes ☐ No

If Yes, Please provide Location: MULTIPLE **Approximate Date:** MULTIPLE

Total Amount of such construction this year: _____

Total Amount of such construction last year: _____

Total Amount of such construction next previous year: _____

Municipal References - Please Attach Written Reference Letters

Municipality: _____

Primary Contact Name: _____ **Email:** _____

Municipality: _____

Primary Contact Name: _____ **Email:** _____

Municipality: _____

Primary Contact Name: _____ **Email:** _____

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: _____ **Phone:** _____

Federal Tax ID or Social Security #: _____

Note to Town Staff: Redact Social Security # before releasing document

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: _____ **Date:** 4/22/18

Reset Form

Print Form

OFFICE OF THE SELECT BOARD

DANIEL J. DUNN, CHAIR
DIANE M. MAHON, VICE CHAIR
JOSEPH A. CURRO, JR.
JOHN V. HURD

730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

December 3, 2018

Kevin Aruda
K.B. Aruda Construction Inc.
P.O. Box 390822
Cambridge, MA 02139

Dear Mr. Aruda:

The Select Board will be discussing your request for a License to do Drainlaying in the Town of Arlington on Monday, December 10th in the Select Board Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
SELECT BOARD

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr

Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 12/29/18 @ Arlington Town Hall for a Private Event

Summary:
Catherine Coyle

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	C._Coyle_Special_One_Day_Application.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant:

Catherine Coyle

Address, phone & e-mail contact information:

7 Priscilla Rd., Brighton, Ma. 02135 208-383-0508 kgcoyle1@gmail.com

Name & address of Organization for which license is sought:

Beaujolais Catering, 207 Broadway, Arlington, Ma.

Does this Organization hold nonprofit status under the IRS Code? ____ Yes _X___ No

Name of Responsible Manager of Organization (if different from above):

Michelle Noska

Address, phone & e-mail contact information:

617-519-6083, Michelle@beaujolaiscatering.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? _____yes_____ If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

one time event

24-Hour contact number for Responsible Manager of Alcohol Event date:

617-519-6083

Title of Event:

wedding

Date/time of Event:

Saturday 12, 29, 2018

Location of Event:

Arlington Town Hall

Location/Event Coordinator:

Patsy Kraemer/Vicki Rose

Method(s) of invitation/publicity for Event:

invitation

Number of people expected to attend:

220

Expected admission/ticket prices:

N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A

Will persons under age 21 be on premises?

yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Bartender will check ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Officer Corey P. Rateau Date 12-5-18

OFFICER Corey P. Rateau

Printed name/title

POLICE COMMENTS:

Request at least one safety detail

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

appetizers/full dinner, waters/sodas

Who will be responsible for serving alcoholic beverages at the Event?

Beaujolais Catering bartending staff

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS Certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

ATTACHED

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Kappy's On Line, Everett, Ma.

Date of Delivery:

Sat. 12/29/2018

Alcohol Serving Time (s):

5:00 pm - 9:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's

Date of Pick-Up:

Mon. 12/31/2018

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

ATTACHED

Please submit this completed form and filing fee to the Board of Selectmen at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature:

Printed name: Katie Coyle

Printed title & Organization name: bride

Email: kgcoyle1@gmail.com

ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

12 December 2018

SECURITY PLAN FOR COYLE WEDDING

A wedding for Katie Coyle will be held on Saturday, December 29, 2018, in the auditorium at Arlington Town Hall. The event is scheduled for 5:00 pm to 10:00 pm.

A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

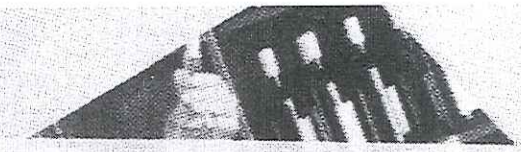
We anticipate approximately 220 people to attend.

Patsy Kraemer will be the event coordinator for the event. Beaujolais Catering will provide bartender service. Greg Stathopoulos will be the custodian for the event. The Coyle family will be responsible to ensure that the event runs smoothly.

A police detail will be hired for the event (if required) and a fire services detail will be hired for the event. These officers will be available to help with any emergency situations that may arise.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.



TIPS®

CERTIFIED

eTIPS On Premise 3.0

Issued: 5/29/2018

Expires: 5/29/2021

ID#: 4813268

Kevin Malloy
193 Crescent Ave Unit 2
Revere, MA 02151-4218

For service visit us online at www.gettips.com

...official TIPS certification card. Carry it with you as proof of your TIPS certification.

...certifies that you have successfully completed the ...Intervention ProcedureS) program. We value ...tion and dedication to the responsible sale, ...consumption of alcohol.

...techniques you have learned, you will help to ...afer environment for your patrons, peers, and ...d reduce the tragedies resulting from intoxication, ...king, and drunk driving.

...any information you think would ...PS program, or if we can assist you ...ase contact us at 800-438-8477.



Sincerely,

Adam F. Chafetz
HCI President

ID#: 4856356 Name: Aldo G De Oliveira
Exam Date: 7/19/2018 Expiration Date: 7/19/2021

TIPS® CERTIFIED
eTIPS On Premise 3.0
Issued: 7/19/2018 Expires: 7/19/2021
ID#: 4856356

Aldo G De Oliveira
Rebecca'cafe
364 Reservoir Ave
Revere, MA 02151-5808

For service visit us online at www.gettips.com

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/11/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Prescott and Son Insurance Agency,Inc. 963 Eastern Avenue Malden MA 02148	CONTACT NAME: Commercial Lines PHONE (A/C, No, Ext): (781) 322-2350 FAX (A/C, No): E-MAIL ADDRESS:
INSURED Michelle C Noska DBA Beaujolais Catering 207A Broadway Arlington MA 02474	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Hartford Insurance Group INSURER B : Safety Insurance Co — 39454 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 2018-2019 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [] PRO-JECT [] LOC [] OTHER:	Y		08SBAAA8353	04/09/2018	04/09/2019	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Liquor Liability	$ 1,000,000 $ 1,000,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY [] ANY AUTO [] OWNED AUTOS ONLY [X] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y		6227097	01/21/2018	01/21/2019	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ 1,000,000 $ $
	[] UMBRELLA LIAB [] OCCUR [] EXCESS LIAB [] CLAIMS-MADE [] DED [] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[] PER STATUTE [] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
A	LIQUOR LIABILITY	Y		08SBAAA8353	04/09/2018	04/09/2019	EACH OCCURENCE AGGREGATE	$1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Arlington is Additional Insured

CERTIFICATE HOLDER

Town of Arlington
730 Mass Ave
Arlington MA 02474

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph S Sedolnick

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Town of Arlington, Massachusetts

7:30 p.m.

Summary:
a. Vote: MWRA Debt Shift
b. Discussion and Vote: Property Tax Classification - Tax Rate
Paul Tierney, Director of Assessments
Robert Greeley, Chair, Board of Assessors

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Property_Classification_FY2019__#2.doc	Legal Notice
🗋	Reference Material	Property_Tax_Classification_2019.pdf	Property Tax Classification

(INSERT TOWN SEAL HERE)

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

PROPERTY CLASSIFICATION

LEGAL NOTICE

TOWN OF ARLINGTON

Notice is hereby given that pursuant to Chapter 369 of the Acts of 1982 that the Select Board of the Town of Arlington shall hold a Public Hearing at 7:30 p.m. on Monday, December 10, 2018, in the Select Board Chambers, 2nd floor Town Hall, 730 Massachusetts Avenue, Arlington, MA. The Select Board shall make a decision as to whether or not to classify residential, open space, commercial, industrial and taxable personal property of the Town. Oral and written comments will be accepted at that time.

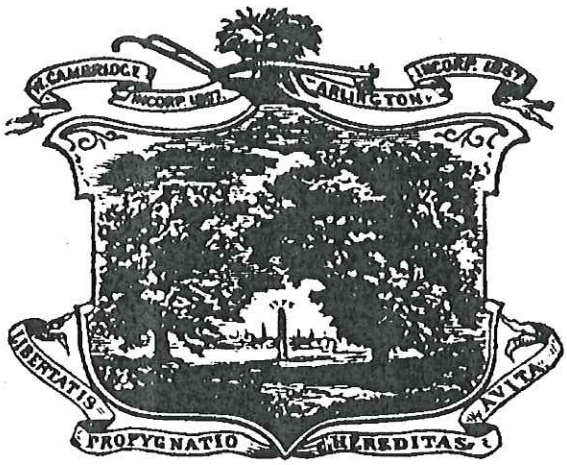
All persons interested may be heard at the time and place so appointed.

Per Order of
The Select Board

Board Administrator
Arlington, MA 02476

11/29/18 issue-Boston Globe
12/6/18 issue- Arlington Advocate

TOWN OF ARLINGTON



TAX CLASSIFICATION HEARING
December 10, 2018
FY2019

PAUL TIERNEY
DIRECTOR OF ASSESSMENTS

HOW TO DETERMINE THE LEVY TOTAL TO BE RAISED AND THE TAX RATE FY2019

I.CALCULATE THE FY 2019 LEVY LIMIT

A. FY 2018 LEVY LIMIT		*$109,965,991*
B. ADD 2.5%		*$2,749,150*
C. ADD FY 2019 NEW GROWTH	*	*$981,206*
D. ADD FY 2019 OVERRIDE		*$0*
E. FY 2019 LEVY LIMIT		***$113,696,347***

II. CALCULATE THE FY 2019 TOTAL TO BE RAISED

A. FY 2019 LEVY LIMIT	*$113,696,347*
B. ADD FY 2019 SCHOOL DEBT EXCLUSION	*$4,772,602*
C. ADD FY 2019 WATER & SEWER DEBT	*$5,593,112*
D. ADD FY 2019 SYMMES CAPITAL DEBT EXCLUSION	*$0*
MAXIMUM TOTAL TO BE RAISED	***$124,062,061***

III. CALCULATE THE FY2018 TAX RATE

TO BE RAISED	/	TOTAL TAXABLE ASSESSED VALU	*1000	
$124,010,976	/	***$11,013,408,219***	***1000***	***$11.26***
	EXCESS LEVY	**$51,085**		

**** GROWTH TAX DOLLARS AND THE TAX RATE ARE ESTIMATED PENDING DEPARTMENT OF REVENUE APPROVAL***

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF LOCAL ASSESSMENT

Arlington
TOWN

MINIMUM RESIDENTIAL FACTOR COMPUTATION

Fiscal Year 2019

A Class	B Full and Fair Cash Valuation	C Percentage Share	
1. Residential	10,391,294,601	94.3513%	94.3513%
2. Open Space	0	0.0000%	
3. Commercial	479,923,418	4.3576%	5.6487%
4. Industrial	23,734,500	0.2155%	
5. Personal Property	118,455,700	1.0756%	
TOTALS	***11,013,408,219***	***100.0000%***	

Maximum Share of Levy for Classes Three, Four and Personal Property: 150% * 5.6487% (Lines 3C + 4C + 5C) = ***8.4731%*** (Max % Share)

Minimum Share of Levy for Classes One and Two: 100% - 8.4731% (Max % Share) = ***91.5269%*** (Min % Share)

Minimum Residential Factor (MRF): 91.5269% (Min % Share) / 94.3513% (Lines 1C + 2C) = ***97.0065%*** (Minimum Residential Factor)

MINIMUM RESIDENTIAL FACTOR LA7 (6-96): ***97.0065%***

Chapter 58, Section 1A mandates a minimum residential factor of not less than 65 percent.

TOWN OF ARLINGTON
CLASSIFICATION OF REAL ESTATE
SELECTMENS OFFICE
December 10, 2018
FISCAL YEAR 2019

I.	OPTION OF THE BOARD OF SELECTMEN. (CHAPTER 797 OF MASS. GL)		
II.	ALLOWS THE BOARD OF SELECTMEN TO INCREASE THE CIP CLASSES OF PROPERTY UP TO 150% OF THEIR SHARE OF THE LEVY.		
III.	ARLINGTON'S MRF FOR FISCAL 2019	97.0065%	
IV.	CIP SHARE OF THE F.Y. 2019 LEVY IS	5.6487%	
VI.	CIP'S MAXIMUM SHARE THEREFORE MAY BE RAISED TO	8.4731%	

TOWN OF ARLINGTON
ASSESSORS OFFICE
CLASSIFICATION
FISCAL YEAR 2019

Note: All rates are estimated subject to DOR certification

			RATE PER $1000 AV		CIP	RO
AT	CIP% SHARE	RO% SHARE	CIP	RO	TAX INC. PER 500K	TAX DEC. PER 500K
100.00%	5.6487	94.3513	$11.26	$11.26	$0	$0
105.00%	5.9311	94.0689	$11.82	$11.23	$282	($16.85)
110.00%	6.2136	93.7864	$12.39	$11.19	$563	($33.71)
115.00%	6.4960	93.5040	$12.95	$11.16	$845	($50.56)
120.00%	6.7784	93.2216	$13.51	$11.13	$1,126	($67.41)
125.00%	7.0609	92.9391	$14.08	$11.09	$1,408	($84.27)
130.00%	7.3433	92.6567	$14.64	$11.06	$1,689	($101.12)
135.00%	7.6257	92.3743	$15.20	$11.02	$1,971	($117.97)
140.00%	7.9082	92.0918	$15.76	$10.99	$2,252	($134.82)
145.00%	8.1906	91.8094	$16.33	$10.96	$2,534	($151.68)
150.00%	8.4731	91.5270	$16.89	$10.92	$2,815	($168.53)

CIP SHARE OF LEVY IS	**$7,004,999**
CIP MAXIMUM LEVY IS	**$10,507,499**

RESIDENTIAL EXEMPTION

- **Residential Exemption up to 20% of average residential value: Only adopted in a handful of communities including Boston, Cambridge, Chelsea and Brookline.**
- **Tax Rate would go from $11.26 to $13.48 before discount.**
- **Break even point is $861,625.**
- **Approximately 17% of homes shouldering the burden.**
- **Most homes in Arlington are owner occupied.**

ASSESSORS OFFICE
TOWN OF ARLINGTON
TAX RATE PER $1000 OF A.V.

YEAR	RATE
1929	$30.00
1930	$30.40
1931	$31.40
1932	$30.40
1933	$30.40
1934	$33.00
1935	$33.00
1936	$34.00
1937	$35.60
1938	$35.20
1939	$36.80
1940	$35.80
1941	$34.80
1942	$35.60
1943	$32.00
1944	$32.00
1945	$34.40
1946	$38.00
1947	$42.80
1948	$44.20
1949	$46.20
1950	$50.40
1951	$54.20
1952	$56.40
1953	$57.60

YEAR	RATE
1954	$54.50
1955	$59.20
1956	$69.20
1957	$70.40
1958	$71.20
1959	$74.00
1960	$78.20
1961	$82.60
1962	$85.00
1963	$84.60
1964	$92.60
1965	$97.60
1966	$97.60
1967	$106.00
1968	$124.00
1969	$41.00
1970	$48.20
1971	$51.80
1972	$56.80
1973	$56.80
1973	$28.20
1974	$74.00
F75	$67.20
F76	$67.20
F77	$74.80

YEAR	RATE
F78	$78.00
F79	$84.60
F80	$81.00
F81	$87.00
F82	$73.50
F83	$22.70
F84	$23.43
F85	$23.96
F86	$16.49
F87	$17.24
F88	$17.66
F89	$10.86
F90	$11.25
F91	$12.47
F92	$13.84
F93	$14.52
F94	$15.55
F95	$16.06
F96	$16.54
F97	$17.08
F98	$16.73
F99	$17.17
F00	$17.66
F01	$13.17
F02	$13.85

YEAR	RATE
F03	$13.64
F04	$10.61
F05	$10.94
F06	$11.34
F07	$10.95
F08	$11.45
F09	$11.92
F10	$12.11
F11	$12.41
F12	$13.66
F13	$13.61
F14	$13.79
F15	$13.55
F16	$12.80
F17	$12.56
F18	$12.13
F19	$11.26

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF LOCAL ASSESSMENT

Arlington
TOWN

ASSESSMENT/CLASSIFICATION REPORT as of January 1, 2018

Fiscal Year 2019

Property Type	Parcel Count		Class1 Residential	Class2 Open Space	Class3 Commercial	Class4 Industrial	Class5 Pers Prop
101		7,998	6,015,971,500				
102		3,726	1,731,824,700				
MISC 103,109		10	11,486,500				
104		2,183	1,879,034,000				
105		185	169,358,300				
111-125		162	491,625,460				
130-32,106		307	39,575,000				
200-231		0		0			
300-393		383			424,492,110		
400-442		22				23,734,500	
450-452		0				0	
CH 61 LAND	0	0		0	0		
CH 61A LAND	0	0		0	0		
CH 61B LAND	1	4		0	1,703,309		
012-043		75	52,419,141	0	53,727,999	0	
501		177					4,507,210
502		137					5,530,860
503		0					0
504		2					76,590,310
505		8					17,752,700
506		2					13,044,900
508		4					1,029,720
550-552		0					0
TOTALS		***15,386***	***10,391,294,601***	***0***	***479,923,418***	***23,734,500***	***118,455,700***
Real and Personal Property Total Value							11,013,408,219
Exempt Parcel Count & Value						343	773,308,500

For CH 61, 61A and 61B Land: enter the mixed use parcel count in the left-hand box, and enter the 100% Chapter land parcel count in the right-hand box.

Signatures

Board of Assessors

Paul Tierney, Director , Arlington , ptierney@town.arlington.ma.us 781-316-3061 | 11/7/2018 11:41 AM

Comments

No comments to display.

NOTE : The Information was Approved on 11/8/2018

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF LOCAL ASSESSMENT

Arlington
TOWN

LA13 Tax Base Levy Growth

Retain documentation for 5 years in case of DOR audit - Fiscal Year 2019

Property Class	(A)PFY LA4 Values	Omitted and Revised No.	(B) Omitted and Revised Values	Abatement No.	(C) Abatement Values	Other Adjustment No.	(D) Other Adjustment Values	(E) Adjusted Value Base
RESIDENTIAL								
SINGLE FAMILY (101)	5,243,940,900	0	0	13	2,630,800	0	0	5,241,310,100
CONDOMINIUM (102)	1,481,045,400	0	0	7	279,300	0	0	1,480,766,100
TWO & THREE FAMILY (104 & 105)	1,798,775,560	0	0	4	426,800	0	0	1,798,348,760
MULTI - FAMILY (111-125)	473,765,100	0	0	0	0	0	0	473,765,100
VACANT LAND (130-132 & 106)	31,794,800	0	0	3	138,100	0	0	31,656,700
ALL OTHERS (103, 109, 012-018)	60,402,391	0	0	2	624,500	0	0	59,777,891
TOTAL RESIDENTIAL	*9,089,724,151*	*0*	*0*	*29*	*4,099,500*	*0*	*0*	*9,085,624,651*
OPEN SPACE	0	0	0	0	0	0	0	0
OPEN SPACE - CHAPTER 61, 61A, 61B	0	0	0	0	0	0	0	0
TOTAL OPEN SPACE	*0*	*0*	*0*	*0*	*0*	*0*	*0*	*0*
COMMERCIAL	433,952,959	0	0	3	922,254	0	0	433,030,705
COMMERCIAL - CHAPTER 61, 61A, 61B	1,585,696	0	0	0	0	0	0	1,585,696
TOTAL COMMERCIAL	*435,538,655*	*0*	*0*	*3*	*922,254*	*0*	*0*	*434,616,401*
INDUSTRIAL	21,771,100	0	0	0	0	0	0	21,771,100
PERSONAL PROPERTY	119,511,960	0	0					
TOTAL REAL & PERSONAL	*9,666,545,866*	*0*	*0*					

NOTE : The information was Approved on 11/8/2018

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF LOCAL ASSESSMENT

Arlington
TOWN

LA13 Tax Base Levy Growth

Retain documentation for 5 years in case of DOR audit - Fiscal Year 2019

Property Class	Reval Perct	(F) + or - Reval Adj Values	(G) Total Adjusted Value Base	(H) CFY LA4	(I) New Growth Valuation	(J) PY Tax Rate	(K) Tax Levy Growth
RESIDENTIAL							
SINGLE FAMILY (101)	0.13914	729,253,100	5,970,563,200	6,015,971,500	45,408,300		
CONDOMINIUM (102)	0.15817	234,208,400	1,714,974,500	1,731,824,700	16,850,200		
TWO & THREE FAMILY (104 & 105)	0.13380	240,616,140	2,038,964,900	2,048,392,300	9,427,400		
MULTI - FAMILY (111-125)	0.03706	17,557,160	491,322,260	491,625,460	303,200		
VACANT LAND (130-132 & 106)	0.25013	7,918,300	39,575,000	39,575,000	0		
ALL OTHERS (103, 109, 012-018)	0.04644	2,775,950	62,553,841	63,905,641	1,351,800		
TOTAL RESIDENTIAL	*0.13564*	*1,232,329,050*	*10,317,953,701*	*10,391,294,601*	*73,340,900*	*12.13*	*889,625*
OPEN SPACE	0.00000	0	0	0	0		
OPEN SPACE - CHAPTER 61, 61A, 61B	0.00000	0	0	0	0		
TOTAL OPEN SPACE	*0.00000*	*0*	*0*	*0*	*0*	*0.00*	*0*
COMMERCIAL	0.10436	45,189,404	478,220,109	478,220,109	0		
COMMERCIAL - CHAPTER 61, 61A, 61B	0.07417	117,613	1,703,309	1,703,309	0		
TOTAL COMMERCIAL	*0.10425*	*45,307,017*	*479,923,418*	*479,923,418*	*0*	*12.13*	*0*
INDUSTRIAL	0.09018	1,963,400	23,734,500	23,734,500	0	12.13	0
PERSONAL PROPERTY				118,455,700	7,549,927	12.13	91,581
TOTAL REAL & PERSONAL				*11,013,408,219*	*80,890,827*		*981,206*

Community Comments:

Signatures

Board of Assessors

Paul Tierney, Director , Arlington , ptierney@town.arlington.ma.us 781-316-3061 | 11/7/2018 11:42 AM

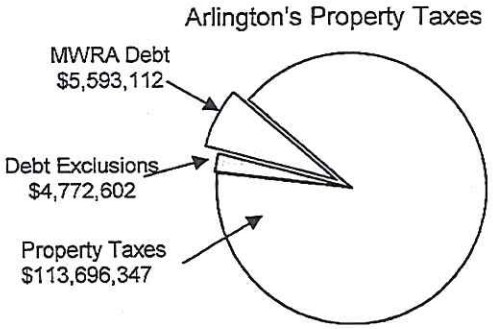
NOTE : The information was Approved on 11/8/2018

Fy 2019 Vs Fy 2018
by State Class Code

Code	Type	COUNT	*FY 2019 Assessed Value*	Ave AV	Count Inc/Dec	19 VS 18 % Inc/Dec	Ave AV Inc/Dec	COUNT	*FY 2018 Assessed Value*	Ave AV
101	Single Family	7,998	*6,015,971,500*	752,184	4	14.72%	96,200	7,994	*5,243,940,900*	655,985
102	Condominium	3,726	*1,731,824,700*	464,795	64	16.93%	60,358	3,662	*1,481,045,400*	404,436
Misc 103,109	Misc	10	*11,486,500*	1,148,650	-3	-11.05%	155,258	13	*12,914,100*	993,392
104	2 Family	2,183	*1,879,034,000*	860,758	-35	14.10%	118,266	2,218	*1,646,845,660*	742,491
105	3 Family	185	*169,358,300*	915,450	-5	11.47%	115,819	190	*151,929,900*	799,631
111-125	Apartments	162	*491,625,460*	3,034,725	16	3.77%	-210,241	146	*473,765,100*	3,244,966
130-132, 106	Res Land	307	*39,575,000*	128,909	-4	24.47%	26,675	311	*31,794,800*	102,234
200-231	Open Space	0			0			0		
300-393	Commercial	383	*424,492,110*	1,108,334	0	10.20%	102,587	383	*385,201,110*	1,005,747
400-452	Industrial	22	*23,734,500*	1,078,841	0	9.02%	89,245	22	*21,771,100*	989,595
CH 61 Land	Ch Land	0			0			0		
CH 61A Land	Ch Land	0			0			0		
CH 61B Land	Ch Land	4	*1,703,309*	425,827	0	7.42%	29,403	4	*1,585,696*	396,424
012-043(Res)	Mixed Use(Res)	37	*52,419,141*	1,416,734	0	10.38%	133,266	37	*47,488,291*	1,283,467
012-043(Com)	Mixed Use(Com)	38	*53,727,999*		0	10.21%		38	*48,751,849*	
501	Per Prop	177	*4,507,210*	25,464	-12	-11.40%	-1,450	189	*5,086,860*	26,915
502	Per Prop	137	*5,530,860*	40,371	-11	-31.30%	-14,023	148	*8,050,320*	54,394
503	Per Prop	0	*0*		0			0	*0*	
504,550-552	Per Prop	2	*76,590,310*	38,295,155	0	2.31%	863,775	2	*74,862,760*	37,431,380
505	Per Prop	8	*17,752,700*	2,219,088	0	1.89%	41,163	8	*17,423,400*	2,177,925
506	Per Prop	2	*13,044,900*	6,522,450	0	2.19%	140,000	2	*12,764,900*	6,382,450
508	Per Prop	4	*1,029,720*	257,430	0	-22.21%	-73,500	4	*1,323,720*	330,930
TOTAL		15,385	*11,013,408,219*			13.93%		15,371	*9,666,545,866*	
Residential			*10,391,294,601*			14.32%			*9,089,724,151*	
Open Space			*0.00*						*0.00*	
Commercial			*479,923,418*			10.19%			*435,538,655*	
Industrial			*23,734,500*			9.02%			*21,771,100*	
Total Real Est		15,055	*10,894,952,519*			14.12%		15,018	*9,547,033,906*	
Personal Prop		330	*118,455,700*			-0.88%		353	*119,511,960*	
Total Real & PP		15,385	*11,013,408,219*			13.93%		15,371	*9,666,545,866*	
Exempt		343	*773,308,500*					350	*651,609,600*	
Grand Total		15,728	*11,786,716,719*					15,721	*10,318,155,466*	

c:\classificatio\fy2017\2018v2017aveav

FY2019 Tax Rate



Property Taxes The town will collect **$124,010,976** from property taxes to pay for town services. This will result in an overall tax rate of **$11.26** per thousand dollars of assessed value.

Debt Exclusions: Included in the total of **$124,010,976** is **$4,772,602** for voter approved debt exclusions. The effect of these is **43** cents on the tax rate of **$11.26.**

MWRA Debt Included in the total of **$124,010,976** is **$5,593,112** for MWRA debt. The effect of this is **51** cents on the tax rate of **$11.26.**

- The grand total of all assessed taxable property in Arlington is **$11,013,408,219** a 13.**93%** increase from Fiscal Year 2018
- Note Town Hall Hours: M-W 8:00 A.M.-4:00 P.M.; T- 8:00 A.M.-7:00 P.M.; F-8:00 A.M.-Noon

TAX RATE COMPONENTS FY2015 - FY2019

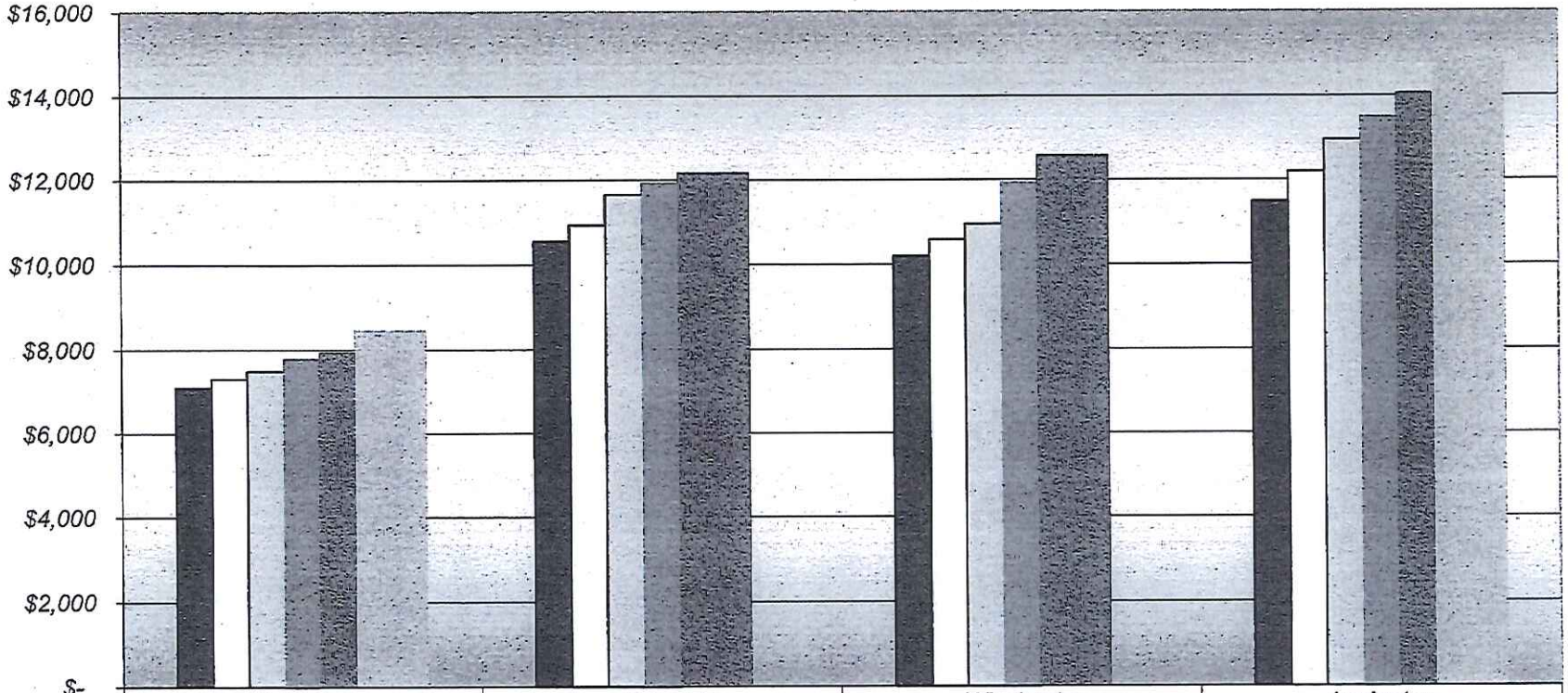
	2015	2016	2017	2018	2019
LEVY BASE	$12.22	$11.58	$11.43	$10.97	$9.98
2 1/2%	$0.31	$0.29	$0.29	$0.27	$0.25
GROWTH	$0.16	$0.16	$0.12	$0.13	$0.09
OVERRIDE	$0.00	$0.00	$0.00	$0.00	$0.00
WAT & SEW DEBT EXCL	$0.72	$0.66	$0.62	$0.58	$0.51
SCHOOL DEBT EXCLU	$0.14	$0.12	$0.10	$0.18	$0.43
SYMMES DEBT	$0.00	$0.00	$0.00	$0.00	$0.00
TAX RATE *	$13.55	$12.80	$12.56	$12.13	$11.26

*Tax Rate =((Amount To Be Raised)/(Total Taxable Assessed Value))*1000

		2015	2016	2017	2018	2018
MAX LEVY PRIOR FY		$94,987,188	$98,617,161	$102,420,256	$106,050,906	$109,965,991
2.50%		$2,374,680	$2,465,429	$2,560,506	$2,651,273	$2,749,150
GROWTH		$1,255,293	$1,337,666	$1,070,144	$1,263,812	$981,206
OVERRIDE		$0	$0	$0	$0	$0
MAXIMUM LEVY		$98,617,161	$102,420,256	$106,050,906	$109,965,991	$113,696,347
	LEVY INC %	3.68%	3.71%	3.42%	3.56%	3.28%
	LEVY INC $	$3,629,973	$3,803,095	$3,630,650	$3,915,085	$3,730,356
W/S DEBT SERVICE		$5,593,112	$5,593,112	$5,593,112	$5,593,112	$5,593,112
SCHOOL DEBT EXCLU		$1,111,442	$993,166	$878,800	$1,781,404	$4,772,602
SYMMES DEBT EXCLU		$0	$0	$0	$0	$0
MAX TO BE RAISED		$105,321,715	$109,006,534	$112,522,818	$117,340,507	$124,062,061
ACTUAL RAISED		$105,285,021	$108,977,901	$112,439,838	$117,255,201	$124,010,976
EXCESS LEVY		$36,693	$28,632	$82,980	$85,306	$51,085
TOTAL TAXABLE ASSESSED VALUE		$7,770,112,271	$8,513,898,549	$8,952,216,406	$9,666,545,866	$11,013,408,219
TOTAL AV % INCREASE		5.32%	9.57%	5.15%	7.98%	13.93%
TAX RATE		$13.55	$12.80	$12.56	$12.13	$11.26
PENNY ON TAX RATE		$77,701	$85,139	$89,522	$96,665	$110,134
AVE ASSED VAL SINGLE FAMILY		$539,152	$585,360	$621,249	$655,985	$752,184
AVE TAXES SINGLE FAMILY		$7,306	$7,493	$7,802	$7,957	$8,470

* ALL NUMBERS SUBJECT TO ROUNDING AND FINAL DOR CERTIFICATION

Average Taxes FY2014-FY2019
Single Family Homes



	Arlington	Belmont	Winchester	Lexington
2014	$7,099	$10,566	$10,195	$11,481
2015	$7,306	$10,938	$10,588	$12,190
2016	$7,493	$11,656	$10,948	$12,955
2017	$7,802	$11,953	$11,945	$13,515
2018	$7,957	$12,195	$12,590	$14,069
2019	$8,462	$-	$-	$14,876

Town of Arlington, Massachusetts

Arlington Tree Committee (terms to expire 12/31/2021)

Summary:
Keith Schnebly
Philip Tedesco

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Tree_Committee_recommendation.pdf	Tree Committee Recommendation to Appoint
🗋	Reference Material	K._Schnebly_reference.pdf	K. Schnebly Reference
🗋	Reference Material	P._Tedesco_reference.pdf	P. Tedesco Reference

From: ATC <arltreecmte@gmail.com>
To: dunster@dandunn.org
Cc: mkrepelka@town.arlington.ma.us
Date: 11/29/2018 11:26 PM
Subject: Tree Committee new members recommendation

Hello Dan,

We have received two offers of interest to join the Tree Committee which we were delighted to receive. Keith Schnebly and Philip (Phil) Tedesco have attended Tree Committee meeting for the past year and have offered advice and participated in several initiatives during their time as non-members. The Committee voted to recommend both Keith and Phil, unanimously, without reservation to the Select Board for appointment to the Committee. Adding Keith and Phil will bring the Committee to 10 members, which is about where we have historically targeted.

We ask that you will also approve their appointments.

Please see attached letters of interest and CVs.

Thank you in advance,

Mary Ellen

Mary Ellen Aronow
Co-Chair, Arlington Tree Committee
www.arlingtontrees.org

--
Arlington Tree Committee

November 11, 2018

Keith Schnebly

Arlington, MA 02474

Dear Arlington Tree Committee Chairs,

I would like to offer myself and my services as a member of the Arlington Tree Committee. I have attended meetings over the last year or so and intended to submit my application for a while now. Now is the time.

As I have mentioned in the meetings, I am very impressed by the Committee's overall efforts to create a healthier environment in the Town of Arlington and specific actions to create the Town Tree Survey, Inventory and Tree Management Plan and improve and increase the Town tree planting. I would like to be a more integral member of these efforts.

I have back ground in IT systems working in Health Care and Publishing companies and certifications and long experience in Project Management. I cannot explain why I have such a strong interest in tree conservation but I know I saved a maple sprout from my dad's lawn maintenance at a very young age and watched that maple grow with him over the following 15 years or so before I left home. My mother worked tirelessly in our home township to incorporate tree planning government processes. I have also watched sadly as tree blights have claimed a giant 400 year old elm a great many of my friends and family loved as well as many other species of tree in our town, state and country.

As I said, it is time. Please consider my application for the Arlington Tree Committee.

Sincerely,

Keith Schnebly

Keith Schnebly

Arlington, MA 02474

QUALIFICATIONS

25 years of experience leading large scale IT and automation projects, and 15 years of life sciences experience. Success bringing diverse groups of stakeholders together to understand goals and needs and then to design and implement systems while satisfying complex compliance requirements. Currently lead Sanofi's – IDEAS – Manufacturing Automation & Execution Solution Center project teams charged with delivering Process Automation systems for Biologics and Pharma Manufacturing operations. Have lead teams building industrial applications, web based e-business, security, intranet and legacy integration solutions. Significant experience using Structured and Agile project management methodologies to accelerate development while improving quality and team dynamics.

Leadership	Effective leadership of large, multi-functional teams
Customer Orientation	History of highly satisfied customers.
Strategic Vision	Business Capability Architect - Long Range Planning
Adaptability	Using technology to meet business needs.
Hands-on Experience	Technical background and aptitude

PROFESSIONAL EXPERIENCE

Sanofi, Westborough MA — **2016 to current**

Associate Director – IDEAS – Manufacturing Automation & Execution Solution Center
Lead project teams to deliver Manufacturing and Quality Systems to Industrial Operations at Sanofi Biologics, Pharma and Chemistry sites. Work with Sanofi Finance Management teams to deliver financial results within budget targets. Deliver systems and improvements in the following areas:

- IT Manufacturing Automation – Core and manufacturing site systems for Data Historian, Manufacturing Execution (MES)and Process Control Systems (PLC)
- Quality Systems, Work Management Systems, Document management Systems, and IT Infrastructure Support
- Physical Infrastructure: Network and Cloud Infrastructure and Security systems
- Methodologies - PMI / Agile / Sanofi Quality PM methodology (PUMA)

Genzyme a Sanofi Company, Framingham MA — **2013 to 2016**

Associate Director – North American Industrial Operations Program & Project Management Office (PPMO)
Led team of project managers tasked with delivering Manufacturing and Quality Systems to Industrial Operations. Work with Sanofi leadership to optimize PPMO processes to ensure delivery of core capabilities to the business. Deliver systems and improvements in the following areas:

- Manufacturing IT Automation – Core and manufacturing site systems for Pi, MES and Delta V. MES Upgrades, hot fixes and RBE enhancements
- Quality Systems, Work Management Systems, Document management Sytems, and IT Infrastructure Support

- Physical Infrastructure: fiber optic systems, network infrastructure, telephony systems, distributed antennae systems, security systems, electrical support systems
- Methodologies - PMI / Agile / Sanofi Quality PM methodology (PUMA) – adapting internal processes to industry and corporate standards
- Internal PPMO Projects using Lean Tools

PRO Unlimited at Genzyme, Framingham MA **2010 to 2013**

Senior IT Project Manager – IAIS Program & Project Management Office
Program management and management of multiple projects responsible for project scope definition and management, project team deliverable management, and communication throughout the organization for the PMO, Stakeholders and project team for delivery in the following project areas:

- Industrial Affairs Information Systems Project Office project execution oversight and projects including Manufacturing Automation, Enterprise Asset Management and Electronic Document Management Systems
- Collaboration and Knowledge Management implementation of professional networking, profile and project and functional team site capability through MS SharePoint and Newsgator tools. Implementing document management and portal capabilities.
- Electronic Document Management Systems international deployment
- Global Network Monitoring Systems expansion

Worked with the IT PMO to enhance and improve project management methodology and project management tools and templates.

Perot Systems at Harvard Pilgrim Health Care, Wellesley MA. **2003 to 2010**

Program Manager – IT Strategic Product Development Lifecycle - Product Data Management
Managing multi-company team on Product Development and Management software and business process implementation program. Responsible for program Release and Iteration planning, internal and vendor coordination of project goals and delivery, financial oversight and budget control and risk and issue documentation and resolution. Using Agile project methodology leading team with following deliverables:

- Product Structure Master Creation and Individual Product Development.
- Product Content Management Subsystem.
- Business Process Workflow and Change Management System.

Program Manager – Access and Identity Management
Assumed management of the Access and Identity Management program. Worked with development team to standardize budget control, deliverable planning and requirements a delivery processes. Used standard proprietary methodologies and adapting some agile practices, helped team complete the following projects:

- Password Biometric Measurement Software Product Implementation.
- Account Revalidation System Development.
- Automated System Account Collection Systems Development.
- Role Management System Enhancements
- Account Provisioning Improvements.

Project Manager – Access and Identity Management – Password Implementation
Led the Password Phase of the Access and Identity Management program. This project introduced Voice Recognition and Password Synchronization Control into the System Access

processes at HPHC. Used standard proprietary processes and methodologies with the following accomplishments:

- Implementation of Management Structure of Technical Infrastructure team introducing Voice Recognition Technology and Password Management into HPHC Infrastructure.
- Business Process Change introduced as part of Project Implementation.
- Enrollment of 96% of system users on schedule in first 30 days.

Project Manager – Claims System Infrastructure, HIPAA Compliance - EDI Program
Led the Claims Systems Upgrade project which moved legacy Claims and Enrollment systems to upgraded platform. Managed several successful the projects on the EDI team for the HIPAA Compliance Program. Used healthcare industry standard coding and EDI transaction formats as well as proprietary processes and methodologies with the following accomplishments:

- Increased Claims System processing times by five fold, easing scheduling windows and significantly reducing support costs.
- Created System Test procedures for system upgrades and routine maintenance.
- Built EDI systems to support and performance standards for 278 Referrals, Claims and Claims Status, 820 Premium Remittances, and 834 and Proprietary Enrollment transactions.

Houghton Mifflin Company, Boston MA. **1998 to 2002**

Solutions Architect / Project Manager – E-Commerce Initiative, 2000 - 2002
Led the corporate program to build an on-line catalog and sales infrastructure resulting in a five fold increase in on-line sales. Enabled the Houghton Mifflin divisions to uniquely pursue e-commerce sales initiatives on a single corporate platform. Managed the project life cycle using Rational Unified Process, RUP, with these achievements:

- Instilled new technology, development methodology and development standards into corporate IT department.
- Coordinated interdivisional project team to successful project implementation.
- Launched distinctive on-line catalog stores for three divisions on corporate e-commerce platform.
- Integrated customer on-line systems with back end operational systems for customer profile management and contract sales pricing using web services protocols.
- Developed corporate infrastructure for on-line sales of electronic products.

Project Manager - Year 2000 Project, 1998 - 2000
Managed the System Testing effort for the Publishing and Fulfillment applications on HMCo's IBM mainframe system. Created complete testing replication environment for full system regression testing and disaster recovery purposes. Coordinated the work and goals of technical teams, management teams and end user teams through several project iterations:

- Data Base Management System upgrade from IMS to DB2.
- Operating System upgrade from OS2 to OS390.
- Application upgrades to industry and HMCo Y2K compliance standards.

HMCo legacy systems ran with no Y2K issues from January 1, 2000 forward.

Development Team Manager - Inventory, Fulfillment and Cost Accounting Systems, 1998
Managed the combined client server and mainframe technology team to accomplish the listed corporate goals:

- Established standard testing practices in the Fulfillment system.
- Created working customer group to support applications.

- Developed of Inventory and Fulfillment interfaces and controls to support outsourcing of warehouse functions.

Harvard Pilgrim Health Care, Boston MA. **1988 to 1998**

Platform and Implementation Manager - Integrated System Project, 1997 - 1998
Developed strategy for claims and enrollment system integration migration and Year 2000 system compliance. Worked with senior management on direction, developed budget and staffing plans and developed project plans for integrated environment implementation and ES9000 Platform migration. Responsible for 'Go-Live' Implementation Planning on subsequent Project Team with the following achievements:

- Technical and system environment evaluation and analysis.
- Implementation planning for integration environment.
- Successful integration environment implementation.
- Strategy and planning for ES9000 platform migration to integration environment.
- HCD Insurance System Inventory and Year 2000 Compliance Analysis.

Manager - Health Center Division Insurance Systems, 1995 - 1997
Created strategy, performed planning and management of IT projects in Health Center Division business area. Created architecture and managed the team to accomplish system goals of new systems for:

- HCD Encounter Billing
- HCD Insurance Capitation
- Self Insured Managed Care Product
- HCD Data Warehouse

Managed the cross functional business and IT team for prioritization of over all system goals. Developed HCD IS Life Cycle based on standard methodologies and customer acceptance of standard practices.

Project Leader / Senior Programmer Analyst 1988 - 1995
Delivered on time projects within Health Center Division Insurance Systems. Led development project teams to meet established business goals. Acted as project lead or senior programmer and analyst on following system deliveries:

- Conversion of Universal Extract from IMS to DB2
- Development of Health Center Division Encounters system.
- TOPPS Vendor Claim & Referral system installation.
- General Ledger Interface development.
- Hospital Grid Reporting Subsystem.
- Tape Claim Submission Development.
- Referral & Inpatient Reporting Subsystem.
- Medical Record System Interface.

Blue Cross Blue Shield of Massachusetts, Boston, MA. **1986 to 1988**

Senior Programmer/Analyst,
On-Line Screen Group member responsible for subsystem development of enhancements to on-line Claims processing system. Subsystems developed include:

- Batch Adjudication Process,
- Other Insurance Processing,
- Statistical Claims Processing

EDUCATION

Duke University, Durham, North Carolina, B.A.	1981
Cambridge Institute for Computer Programming, Boston, MA, Certificate	1985
Babson College Center for Executive Education, Wellesley, MA Entrepreneurial Leadership Development Program	2000

TECHNICAL, DEVELOPMENT BACKGROUND

Project Methodologies:

Project Management Institute PMP Certification 2007
Agile Project Management
Perot P3MM Project Management
- Performer Rating 2007
- Master Rating 2009

Hardware

UNIX, Solaris, NT
IBM 3090 series 4381 & ES9000, IBM 3033
HP 3000 & 9000 series

Software Languages

Java, JSP, Javascript, SQL, XML, HTML, Web Services protocol
IBM COBOL, IBM IMS DLI & MFS DB/DC
HP COBOL, HP IMAGE & VPLUS, Cognos 4GL tools for
PL/1, BAL Assembler, FORTRAN, SAS, Visual Basic

OS, Admin & Data Base Management Systems:

Microsoft SharePoint, AD
Oracle, Sybase, DB2,
OS/MVS, IMS,
VSAM, MPE, IMAGE

Methodologies:

Rational Unified Process (RUP)
J2EE Standard Development Practices
Yourdon and Eckols SDLC
4GL Iterative Prototype

Philip Tedesco
Statement of Interest
Arlington Tree Committee

I've lived in Arlington since our older daughter was an infant, and many of my happiest memories with my family are from times spent under Arlington's tree canopy – picnics at Magnolia Park, biking down the Minuteman Bikeway, exploring at Menotomy Rocks Park, and spending late afternoons at the playground behind the Robbins Library.

These experiences in Arlington have made me want to work to grow more trees in places that need them. Over the past six or seven months, I've begun organizing my neighbors and fellow parents to take care of the trees around Thompson School and working to have additional trees planted around Thompson and North Union Park. Around 20 families volunteered over the past year to weed, mulch or water the trees, and we will be redoubling our efforts each year as more trees are planted. This work, and the outpouring of volunteer energy and enthusiasm from the community, have been inspiring for me to want to become more involved in the Tree Committee's efforts throughout the town.

In this same time, I've also had the opportunity to learn more about the Arlington Tree Committee's great work for the town and experienced first-hand how important their help can be. The Tree Committee meetings always leave me feeling excited about the possibilities for growing our tree canopy and grateful for the members and their work, and, as I've started the work around Thompson, members of the Tree Committee have answered questions, put me in touch with others, coordinated volunteers and given me guidance, advice, and encouragement.

I hope to join the Arlington Tree Committee and contribute to its efforts to leave our kids and town an even greater tree canopy to enjoy for generations to come.

Philip Tedesco
Address:
Arlington, MA 02474
Phone:
Email:

PROFESSIONAL EXPERIENCE

Goulston & Storrs PC, Boston, MA 2010–present
Attorney
Represent developers, owners, lenders and investors in connection with a variety of commercial real estate transactions and development, including acquisitions, dispositions, financings, and joint ventures involving retail, multi-family, office, life sciences and mixed-use projects located throughout the United States.

Milton High School, Milton, MA 2009–2010 school year
Debate Coach
Together with a full-time teacher at Milton High School, started a debate team at Milton High School and coached the team throughout the school year.

Fenwick High School, Oak Park, IL 2004–2006
Teacher
Taught Comparative Religions, Western Civilization, Economics and Latin I–II to high school students and coached the chess team for the 2005–2006 school year.

EDUCATION

Harvard Law School, J.D., *cum laude*, 2009
Ames Moot Court, Finalist and Best Brief

Tufts University, M.A., History, 2004
Thesis: *News, Feminism, and the Italian Women's Movement*

University of Notre Dame, B.A., History, *summa cum laude*, 2002

PERSONAL

I am the happy and very lucky father of 4 young children, ages 1–8. Outside of work and time with my family, I enjoy playing pick-up basketball at the Arlington Boys and Girls Club and riding my bike to work.

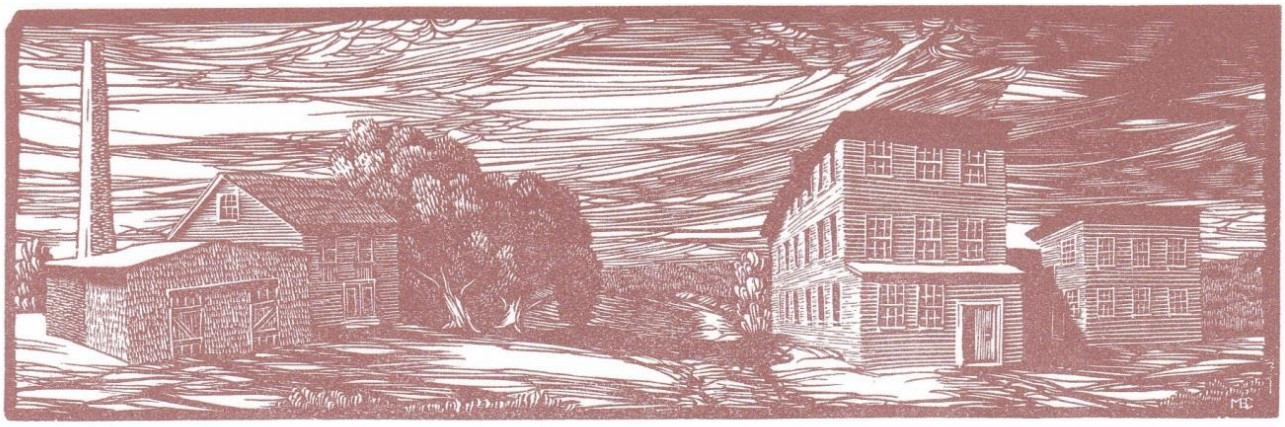
Town of Arlington, Massachusetts

Request to Memorialize Patricia C. Fitzmaurice

Summary:
Dermot Whittaker, President, Schwamb Mill Preservation Trust, Inc.

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Whittaker_Old_Schwamb_Mill.pdf	Reference



THE OLD SCHWAMB MILL
17 Mill Lane • Arlington, Massachusetts 02476 • 781-643-0554 • www.oldschwambmill.org

December 3, 2018

Select Board
c/o Marie Krepelka
Arlington Town Hall
730 Massachusetts Avenue
Arlington, MA 02476

Dear Select Board Members,

I am writing to request that the green space located on the east side of Mill Lane in front of the Old Schwamb Mill be named Mill Pond Park, in honor of the late Patrcia C. Fitzmaurice., preservationist and managing trustee of the Mill for over 30 years.

The directors of the Schwamb Mill Preservation Trust, Inc., are making this request in accordance with the suggestions made by Patrcia Fitzmaurirce's children. Two of these children, Christy Cunningham-Adams and Elizabeth Elliott, have worked closely with us on the proposal to name and dedicate the park as follows:

Mill Pond Park

Dedicated to Patricia C. Fitzmaurice whose foresight and swift action saved the Old Schwamb Mill for generations to come.

The family and the Mill are prepared to cover the expense of any signage and markers.

Two letters of support are included from Arlington residents with long acquaintance with both Ms. Fitzmaurice and the Mill:

- Marjorie B. Cohn
 Carl A. Weyerhaeuser Curator of Prints, Emerita, Harvard Art Museums

- David W. Baldwin
 Past director, Schwamb Mill Preservation Trust, Inc.; past president, Arlington Historical Society; past member, Arlington Historical Commission

DIRECTORS OF THE SCHWAMB MILL PRESERVATION TRUST, INC.
Dermot Whittaker, President Janet O'Riordan, Vice President Mark Spengler, Treasurer
Grace M. Dingee Ann M. LeRoyer Wayne A. Schwamb
Reed Snyder Doreen F. Stevens Robert B. Tanner

We believe that naming and dedicating the green space as proposed is appropriate for the following reasons:

- Ms. Fitzmaurice contributed tremendously to the historical and cultural legacy of Arlington through decades of work for the Mill, other historical properties, and the Arlington Garden Club.
- In the summer and fall of 1969, on learning that the Schwamb Mill was closing, she quickly organized the Schwamb Mill Preservation Trust and tirelessly raised awareness and financial support for preserving the Mill as a living-history museum. Her outreach included film, televison, photography, newspapers, letter writing, and personal speaking. The goal was accomplished within seven months, in January 1970, when the Trust acquired the Mill from its then owner, the Larson companies.
- Her selfless work to preserve the Mill took many forms that benefited the town: providing space to working artists, offering classes in the arts by local crafts people, encouraging local businesses at the Mill (currently including the Shaker Workshops and Masterworks Conservation), and hosting clubs and professional groups in the Mill.
- She skillfully advised the developers of Watermill Place in their preservation of the nearby Barn and Dryhouse before these buildngs were deeded to the Trust.
- She carefully preserved the Mill's interior, created educational programs for the schools, conducted teacher trainings in industrial history, documented Schwamb family and workers' histories through recorded interviews, and protected the Mill's business records as valuable archives.
- She made preservation of the frame-making craft and machinery priorities -- in the Trust's charter from the Commonwealth of Massachusetts as well as in her training of wood turners over three decades.
- She energetically supported the transformation of the property around the Mill to residential and green space in the 1980s, when the town acquired the park in front of the Mill.
- The park itself is the site of the Mill's former mill pond and was a part of the mill privilege since colonial times. Ms. Fitzmaurice's daughter Christy Cunningham believes that connecting the Mill and its former pond site with the name Mill Pond Park would be the approach their mother would approve of.

The Old Schwamb Mill will begin celebrating its 50th anniversary as a museum in the coming year. Those who knew Patricia Fitzmaurice would agree that this is a well deserved recognition of her contributions to Arlington over a lifetime.

If we can be of assistance to the Select Board or the Committee on Memorials in this matter, please do not hesitate to call or email me.

Sincerely,

Dermot Whittaker

Dermot Whittaker
President, Schwamb Mill Preservation Trust, Inc.
m: 978-436-1936 e: dw61@dermwhitaker.com

DIRECTORS OF THE SCHWAMB MILL PRESERVATION TRUST, INC.
Dermot Whittaker, President Janet O'Riordan, Vice President Mark Spengler, Treasurer
Grace M. Dingee Ann M. LeRoyer Wayne A. Schwamb
Reed Snyder Doreen F. Stevens Robert B. Tanner

Addenda:

- Letters of support
- Sketch of plans for placing the name on a stone visible from the sidewalk and for a memorial bench near the opposite eastern edge. These plan are provided by the children of Ms. Fitzmaurice. The family and the Mill would cover the expenses of these.

DIRECTORS OF THE SCHWAMB MILL PRESERVATION TRUST, INC.
Dermot Whittaker, President Janet O'Riordan, Vice President Mark Spengler, Treasurer
Grace M. Dingee Ann M. LeRoyer Wayne A. Schwamb
Reed Snyder Doreen F. Stevens Robert B. Tanner

167 JASON STREET, ARLINGTON, MA 02476
(781) 646-6192

13 September 2018

Dermot Whittaker, President
Schwamb Mill Preservation Trust, Inc.
17 Mill Lane
Arlington, MA 02476

Dear Mr.Whittaker,

I am delighted to write in support of the proposal by the Schwamb Mill Preservation Trust, to name the park in front of the Mill Mill Pond Park and to dedicate the park in memory of Patricia Fitzmaurice.

Probably, while Old Schwamb Mill visitors understand that there must have been a pond somewhere, marking the spot is appropriate and useful. This simple naming opportunity, however, is nothing, in my mind at least, to our chance to make a permanent memorial to Pat Fitzmaurice. It was her imagination, persistence, and hard work over many years, both before and after she literally saved the Mill from the wrecker's ball, that turned it into the living museum of Arlington's industrial history which it remains to this day (and on into our future). The Mill is a unique national treasure, recognized by both the commonwealth and federal governments; without Pat's efforts it would have been gone many years past.

Another park is always welcome in Arlington. A park for Pat is what she deserves and what our posterity needs.

Sincerely yours,

Marjorie B. Cohn

David W. Baldwin
49 Academy Street
Arlington, Massachusetts 02476
781-643-4833

10 October 2018

Mr. Dermot Whittaker, President
Schwamb Mill Preservation Trust, Inc.
17 Mill Lane
Arlington, Massachusetts 02476

Dear Mr. Whittaker,

Patricia Fitzmaurice was a powerful advocate for historic preservation in Arlington, for many decades. She actively engaged on the Arlington Conservation Commission, the Arlington Historical Commission, the Arlington Historical Society, and the Schwamb Mill Preservation Trust. At the Schwamb Mill, she ran the day to day operations and provided its leadership for more than 30 years.

It was her inspiration that guided the small group of local preservationists to save the mill building, its machinery, and the business archives in 1969. It was her vision that preserved the outbuildings, the historic archaeology, and created open space where the mill pond had been.

Mrs. Fitzmaurice was instrumental in working with Arlington Town leadership to purchase the land and create the park beside the Schwamb Mill. It is fitting and proper that the space be called, *"Mill Pond Park"* and that it be, *"Dedicated to the memory of Patricia C. Fitzmaurice whose foresight and swift action saved the Old Schwamb Mill for generations to come."*

I enthusiastically add my support to this effort. The dedication is a very appropriate acknowledgement to her contribution to historic preservation in Arlington.

Please let me know if you require further inputs.

Very sincerely,

David

David W. Baldwin







MILL POND PARK

Dedicated to Patricia C. Fitzmaurice whose foresight and swift action saved the Old Schwamb Mill for generations to come.

In memory of Patricia C. Fitzmaurice,
founder in 1969 of the Schwamb Mill Preservation Trust

Town of Arlington, Massachusetts

For Approval: Acceptance of Hardy School PTO Donation for Playground Project

Summary:
Douglas W. Heim, Town Counsel



Town of Arlington, Massachusetts

For Discussion and Vote: 2019 Debt Exclusion and Operating Override

Summary:
Daniel J. Dunn, Chair

Town of Arlington, Massachusetts

Discussion: Process to Fill Vacancy on the Select Board

Summary:
Daniel J. Dunn, Chair

Town of Arlington, Massachusetts

Discussion: Future Select Board Meetings

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	2019_Calendar_.pdf	January 2019 - March 2019 Calendar

January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 HAPPY NEW YEAR	2	3	4	5
6	7 SELECT BOARD MEETING	8	9	10	11	12
13	14	15	16	17	18	19
20	21 MLK BIRTHDAY OBSERVED	22	23	24	25 ATM WARRANT CLOSES @ NOON	26
27	28	29	30	31		

Calendar Template © calendarlabs.com

February 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14 HAPPY VALENTINE'S DAY	15	16
17	18 PRESIDENTS' DAY OBSERVED	19	20	21	22	23
24	25	26	27	28		

Calendar Template © calendarlabs.com

March 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6 ASH WEDNESDAY	7	8	9
10	11	12	13	14	15	16
17 ST. PATRICK'S DAY	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Calendar Template © calendarlabs.com

Town of Arlington, Massachusetts

AHS Building Project

Summary:
Rob Davison, 7 Tanager Street

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Davison_e-mail.pdf	R. Davison Correspondence

From: Robert Davison
To: mkrepelka@town.arlington.ma.us
Date: 12/01/2018 04:37 PM
Subject: AHS Building Project

To the Select Board,

The Fusco and Collomb buildings are iconic and are part of Arlington's legacy and should be preserved. They tie together the generations of our town and tell a story. Five generations of my family have attended AHS starting with my grandfather who was in the first graduating class after the Fusco building opened.

This is a once in a generation opportunity and it is important that we as a town get this right. The lawn out front is part of the iconic nature of the school and has become part of the social fabric of our community. This open space should be cherished and preserved. Let's stand on the shoulders of those who have come before us and put our footprint on the school while honoring the legacy that they began.

There are many excellent examples of historic preservation in the Boston area, and this could be another example if we have the focus and dedication to make it happen. I hope you can influence the process to course correct the process. Thank you.

Rob Davison

Arlington, MA 02476

Town of Arlington, Massachusetts

Town Manager Vacation Leave Buy Back

Summary:
Adam W. Chapdelaine, Town Manager

ATTACHMENTS:

	Type	File Name	Description
🗋	Reference Material	Town_Manager_Vac_BuyBack_2018.pdf	Memorandum to the Board

Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

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Website: www.arlingtonma.gov

To: Members of the Select Board

From: Adam W. Chapdelaine, Town Manager

CC: Ida Cody, Comptroller, Caryn Malloy, Human Resources Director

RE: Town Manager Vacation "Buy Back"

Date: December 6, 2018

Pursuant to Section 3A (included below) of the terms of my employment agreement with the Board, I am writing to inform the Board of my intention to request the "buy back" of ten (10) unused vacation days from calendar year 2018.

If you have any questions in regard to this matter, please do not hesitate to contact me.

3. Vacation, Sick Leave, and Long Term Disability

A. Vacation Leave.

Mr. Chapdelaine shall earn twenty (20) vacation days per calendar year. Mr. Chapdelaine's vacation accrual shall be prorated for service of less than one full calendar year. Mr. Chapdelaine, at his option, may elect to have the Town "buy back" up to and including ten (10) accrued unused vacation days per calendar year provided that Mr. Chapdelaine gives the Board written notice that he will be requesting such buyback. This buyback will be subject to all legally required withholdings. Vacation that is not used and that has not been bought back shall not be carried over into a subsequent calendar year.

Town of Arlington, Massachusetts

Next Scheduled Meeting of Select Board December 17, 2018